

Volkswagen Settlement Level 2 State Agencies Program Webinar June 2023 Steven Rice, Environmental Specialist II, NC Division of Air Quality

Department of Environmental Quality



# Links in this presentation are only active when used in presentation mode.



# Webinar Agenda

- "What to Expect"
- Peter Ledford Governor's Office
- VW Level 2 program overview
- Heather Brutz and John Bonitz NC Clean Energy Technology Center
- Robert Riddle and Haley Pfeiffer-Haynes Department of Administration
- Application process and overview
- GMS demo
- Application scoring overview
- Summary recap and closing information
- Q&A



#### What to Expect Today

- Overview of Level 2 State Agencies program and application process
- When/how to submit your application
- What happens to your application once it is submitted
- Where to find answers after this workshop
- Question and answers

# This is not a public forum for comments on implementation of the VW Settlement



#### **Peter Ledford - Clean Energy Director**





#### **NCDEQ VW Application Instructions**

The Level 2 Request for Proposal (RFP) for State Agencies was released June 1, 2023

#### Application will be opened in the DAQ Grant Management System (GMS) on July 3, 2023 GMS Program ID: NCDEQDAQ0016

#### Applications are due: September 1, 2023, 11:59 PM EST







#### Phase 2 Zero Emission Vehicle Light-Duty Infrastructure Programs

Program	Eligible Action Category	Program Funding Amount
Level 2 State Agency Program (round 1) - Completed	Light Duty Zero Emission Vehicle	\$1,009,684
Level 2 State Agency Program (round 2) - Open	Supply Equipment	\$739,839
Total		\$1,749,523

NC VW Phase 2 Level 2 State Agency Program Summary



**Eligible applicants include:** 

 Government organizations - state agencies, departments, institutions, public universities, community colleges, state parks, aquariums, museums, etc.

For more details, refer to the **<u>State Agencies RFP</u>**.



**Eligible locations include:** 

- State Government-owned property
- State Government-leased property with property site owner approval (leased property must have at least a minimum of five years remaining from date of project contract execution)
- State parks
- State museums and other state-maintained attractions



Project Type	Maximum % of Total Project Costs*
Public Access, Networked	100%
Public Access, Non-networked	80%
No Public Access, Networked or Non- networked	60%

\*NCDEQ reserves the right to partially fund an application based on available funds.

For public access projects - chargers must be accessible during site/attraction business hours to the general public without restriction.



**Project Requirements:** 

- Minimum of 2 ports per project.
- One application per unique charging location (address).
- Chargers must be maintained and operated for a minimum of five years from the date of project completion.

Additional requirements in the **<u>State Agencies RFP</u>**.



**Site Requirements:** 

• If the property/site is not state government owned, the applicant must provide a signed letter from the landowner indicating approval of the project.

• Projects must include at least one designated and clearly marked EV parking space per port.

Additional requirements in the **<u>State Agencies RFP</u>**.



Accessibility:

• Consider accessibility, ease of use, and safety for disabled drivers, including those using wheelchairs or other assistive equipment.

• Key considerations include ensuring adequate space for exiting and entering the vehicle, unobstructed access to the EVSE, free movement around the EVSE and connection point on the vehicle, as well as clear paths and close proximity to any building entrances.

(www.afdc.energy.gov/uploads/publication/WPCC complyingwithAD Arequirements 1114.pdf).



- Commercial grade Level 2 charging station infrastructure
- Conduit, cable/wiring, electrical service box disconnect addition
- Concrete or asphalt replacement
- Paint striping and stenciling of the station parking spaces
- Signage
- Bollards
- Permit costs
- Labor for installation (electrical and trenching)
- Shipping of equipment
- Networking charges (maximum of five years, if paid in advance prior to claim reimbursement) – networked chargers only
- EVSE maintenance contracts (maximum of five years, if paid in advance prior to claim reimbursement)

For more details, refer to the **<u>State Agencies RFP</u>**.



## **Clean Fuels Advanced Technology Grants**

- Managed by the NC Clean Energy Technology Center at NC State University
- Funded through CMAQ from FHWA through NC DOT, to support projects that contribute air quality improvements and provide congestion relief.
- EV charging infrastructure is one of many eligible technologies.
- **RFP** anticipated in July-August.
- Stacking of VW awards and CFAT awards is possible!
- Eligible applicants must apply for both VW and CFAT grants, and be awarded.
- VW funds can be used as cost share for CFAT grants.
- To be notified of RFP or if you have further questions, email CFAT\_Grants@ncsu.edu with subj: "subscribe".
- We will also have panels on available federal funding and innovative financing at the 2023 Sustainable Fleet Technology Conference Aug-14-16 at the Raleigh Convention Center (<u>www.sustainablefleetexpo.com</u>)
- Heather Brutz <u>hmbrutz@ncsu.edu</u>
- John Bonitz jhbonitz@ncsu.edu



#### **Department of Administration**



Haley Pfeiffer-Haynes – <u>haley.pfeifferhaynes@doa.nc.gov</u> Robert Riddle – <u>robert.riddle@doa.nc.gov</u>



#### **How to Submit an Application**

NCDEQ will only accept applications submitted through the NCDAQ Grant Management System (GMS) website, at <a href="https://www.ebs.nc.gov/irj/portal">https://www.ebs.nc.gov/irj/portal</a>.

Prior to using the GMS, applicants must obtain an NCID and then complete and submit the online <u>Enterprise Business Services</u> <u>External Request Application</u>.

Applicants must also complete and email the State of North Carolina Substitute W-9 Form to daq.NC\_VWGrants@deq.nc.gov to get registered in the system.



#### 2023 Level 2 Charge Program

- Before beginning the application, please make sure you have the following information available.
- The application checklist can be found here: <u>Checklist</u>

#### **General Application Requirements**

NCID Completed and submitted Enterprise Business Services External Request Application (new GMS users only) Completed and submitted State of NC Substitute W9 Form (new GMS users only)

Applicant/All Project Affiliates/Organization Contact Information

Project Information

Organization Federal Tax ID

#### Level 2 ZEV Infrastructure Charging State Agency Program

\_\_\_ GPS coordinates of Charging Station Location

Charging Equipment Information (# of ports, spaces, model, manuf., etc.)

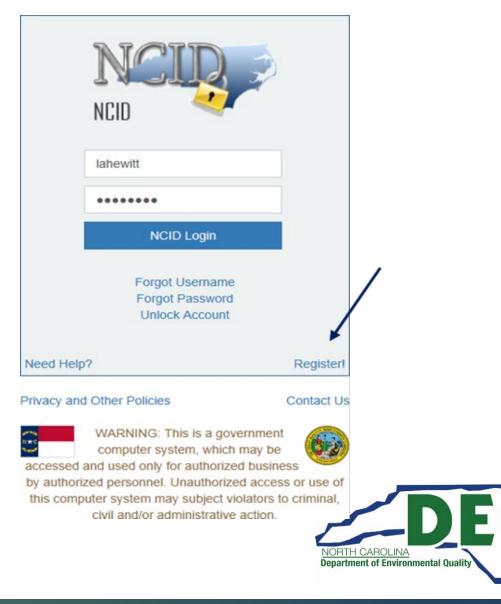
Itemized Materials/Services/Labor quote\*

Any other additional supporting documentation\*

\*Items must be uploaded to DAQ Grants Management System as an attachment with application.



- To request access to the DAQ Grants Management System, you will need an NCID to complete the access request form.
- Setting up an NCID: <u>https://ncid.nc.gov</u>
- Instructions are found here: <u>How-to-Create-a-NC-ID.pdf</u>



# **IMPORTANT NCID INFORMATION**

- If you already have an individual or government NCID there is no need to create a new NCID.
- If you are a current user of the NCDOT Grants system (Powell Bill, Governor Highway Safety Program (GHSP), Public Transportation Division (PTD), etc.) use your current EBS username on the <u>Enterprise Business</u> <u>Services External Request Application</u>.
- Once you have completed requesting a NCID, you will receive an email from New NCID User Registration <u>ncid.notifications@nc.gov</u>.

You MUST click the link in the email and follow the instructions to complete the registration of your NCID before submitting the Enterprise Business Services External Request Application.

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■ https://ncid.nc.gov/idmdash/#/default	NCID Tips
	NCID Username Password
	NCID Login Forgot Username Forgot Password Unlock Account
	Need Help?
	Privacy and Other Policies Contact Us
	WARNING: This is a government computer system, which may be accessed and used only for authorized business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil and/or administrative action. NCC742





**North Carolina Identity Management** 

#### **New User Registration**



Please indicate your user type from one of the following categories:

Individual	Request access to the State of North Carolina services as an individual or citizen.
Business	Request access to the State of North Carolina services on the behalf of a business.
State Employee	Currently employed or assigned to work for an agency within the State of North Carolina government.
Local Government Employee	Currently employed or assigned to work for a North Carolina county or municipality.

This system is the property of the State of North Carolina and is for authorized use only. Unauthorized access is a violation of federal and state law. All software, data transactions, and electronic communications are subject to monitoring.



Privacy and Other Policies

Contact Us



To create your account	NCID will email you a code. Yo	ou will need this code once you co	mplete the
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Confirm Email Address*	
Mobile Number (Recommended)	
919	
New Password*	
<ul> <li>Password is case sensitive.</li> <li>Must be at least 8 characters long.</li> <li>Must not include part of your name or user name.</li> <li>Must not include a common word or commonly used seque</li> <li>Can be changed no more often then once every 3 days.</li> <li>Must have at least 4 of the 5 character types below: <ul> <li>Uppercase (A-Z)</li> <li>Lowercase (A-Z)</li> <li>Number (0-9)</li> <li>Symbol (l, #, \$, etc.)</li> <li>Other language characters not listed above</li> </ul> </li> <li>New password may not have been used previously.</li> </ul>	ience of characters.
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Dave Willis, Thank you for requesting a North Carolina Identity Management (NCID) account. To continue with your account registration, please do one of the followir	na
1. Copy and paste this 6 digit code below into your registration form: 455526	
Or	
2. <u>CLICK HERE</u>	
If you did not request this new account, you do not need to take any action.	
Regards, NCID User Registration Team	
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#### IMPORTANT: DO NOT CLOSE YOUR BROWSER BEFORE COMPLETING REMAINING STEPS

Your new NCID account has been created. Please click on the continue button to complete the security questions and answers to activate your account. You will be redirected to the NCID login page (https://ncidsspr.nc.gov).

- 1. You will need to login with your new NCID account name and password
- 2. Select 5 different security questions and answers
- 3. Click on the "Save Answers" button to save your security questions and answers
- 4. You will be able to review the questions selected. You can change them or select "No Change"
- 5. At this point your account is active and you are logged out of NCID.

#### ➢ Continue



If you forget your password or lock your account, you can access your account by answering your security questions.

Please choose your questions and answers that can be used to verify your identity in case you forget your password or lock your account. Because the answers to these questions can be used to access your account, be sure to supply answers that are not easy for others to guess or discover.

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#### DAQ Grant Management System (GMS)

You must read and follow all the directions on the next slides to request access to the DAQ Grants Management System and then be approved before you can log into the system!

Approved means you received a "Welcome to the DAQ Enterprise Business System Portal" email.



### **DAQ Grant Management System (GMS)**

- After getting your NCID
- Submit the <u>Enterprise Business Services</u> <u>External Request Application</u>.
- Complete the North Carolina Substitute <u>W-9</u> Form for your agency and email it to <u>svc.NCVWApplication@deq.nc.gov</u>.

Each organization is allowed up to 3 authorized users.

Once the authorization is processed, you will receive a" Welcome" email from NCDOT IT SAP Support Services.

Enterprise Business Services (EBS) External Access Request Application
er ID Information
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~
u already log into ebs.nc.gov (Enterprise Business Services), enter your current User ID:
it Name:
st Name:
dle Name:
ganization Name (Legal Name of Entity - Registered with the NC Secretary of State):
anization Name 2 (DBA):
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#### **State of North Carolina Substitute W-9 Form**

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	*1. Social Se	ecurity Number (SSN OR er Identification Num OR al Taxpayer Identific		Please select the appropriate Taxpayer Identification Number (EIN, SSN, or ITIN) type and enter your 9-digit ID number. The U.S. Taxpayer Identification Number is being requested per U.S. Tax Law. Failure to provide this information in a timely manner could prevent or delay payment to you or require The State of NC to withhold 24% for backup withholding tax.				
5.1	. Legal Name (as sho	WIN ON YOUR INCOME		3. Dunn & Bradstreet Universal Numbering System (DUNS) (see instructions)      (PRESS THE TAB KEY TO ENTER EACH NUMBER)				
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A A	Address Line 2:			Address Line 2:				
	ity	*State	*Zip (9 digit)	City State Zip (9 digit)				



#### THIRD PARTY ACCESS AUTHORIZATION FORMS

In cases where an applicant has a third-party submitting applications on their behalf, the following procedures must be followed:

- The applicant must provide in writing (email is sufficient) that they are authorizing the third-party to submit applications and other information on their behalf.
- The third-party will need to obtain their own NCID and submit an DAQ Access Authorization Request Application with the applicant's organization address information and the third-party's phone number and email address.



# **DAQ Grant Management System (GMS)**

 DAQ Grant Management System (GMS) can be accessed at:

https://www.ebs.nc.gov/irj/portal

 GMS Instructions can be found at: <u>https://deq.nc.gov/about/divisions/air-</u> <u>quality/motor-vehicles-and-air-</u> <u>quality/volkswagen-</u> <u>settlement/grants-management</u>



#### Enterprise Business Services

0361	
Password *	
Passwords are case sensitive	
Log On	

LICOR \*

Login Help	*	Browser Support

- Downloadable GMS Manual
- A sample application can be found on our <u>Level 2</u> <u>State Agency webpage</u>.



#### **DAQ Grants Management System Demo**

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NCDEQDAQ0006		Phase 2 Transit and Shuttle B	us Program DAQ	Grant Application - Diesel	
NCDEQDAQ0007		Phase 2 DCFast Priority Corri	idor Program DAQ	Grant Application - Fast Charg	e



Project Contact Charge	r Details Funding	Project Details	Certification	1					
Organization									
Organization Name Project Title				Tax Identification Number	er (TIN)				
Project Details									
Program Type	ZEV Infrastructure (EM/	4-9)	$\checkmark$	Eligible Applicar	nt Type	Please Sel	ect		$\checkmark$
Equipment Type	Please Select		$\checkmark$	Projec	ct Type	Please Sel	ect		$\sim$
Project Location									
Street Address					City				
County	Please Select		$\checkmark$	Zip	p Code				
Latitude (°N): (decimal degrees)			L	ongitude (-°W): (decimal de	egrees)				
Available 12 hours or longer	Please Select	/							
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Project	Contact	Charger Details	Funding	Project D	etails
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Project Contact Charger Details Budget Project De	tails Certification						
Budget Item	Project Total	Requested Funds	Matching Funds (Your Org)	Other Fundi	ng	Please s	pecify source of other funding, if any
0C01 Charging equipment cost	\$0						
0C02 Engineering and design costs	\$0						
C03 Warranty (or maintenance) costs	\$0						
C04 Other EVSE components	\$0						
C05 Capital costs	\$0						
C06 Host site contract costs	\$0						
C07 Electrical service upgrades	\$0						
C08 Project management	\$0						
0C09 Other costs	\$0						
Total Project Budget	\$0	\$0	\$0		\$0		



Project	Contact	Charger Details	Funding	Project Details	Certification				
					ent, installation, activation/commissioning, testing, and signage. Describe collaborations with interested utilities, local businesses, cities, counties, or ing security for both payment and data capture, where applicable.	0 out of 3000			
	Likelihood of Use: Please describe how the applicant has demonstrated the need for the charging stations. Has the site location/agency been identified by NCDOA as a candidate for a replacement electric vehicle? If not, has the applicant conducted an employee survey to gauge interest/demand for charging stations? If the project is a state attraction, visitor counts.								
Project Rea	diness: Is the	site ready for constr	uction or is the	ere a viable make-rea	dy plan in place?	0 out of 3000			



- 1. Please provide a detailed description of the proposed project. Describe procurement, installation, activation/commissioning, testing, and signage. Describe collaborations with interested utilities, local businesses, cities, counties, or other entities. Describe customer support service accessibility. Describe networking security for both payment and data capture, where applicable.
- 2. Likelihood of Use: Please describe how the applicant has demonstrated the need for the charging stations. Has the site location/agency been identified by NCDOA as a candidate for a replacement electric vehicle? If not, has the applicant conducted an employee survey to gauge interest/demand for charging stations? If the project is a state attraction, visitor counts.
- 3. Project Readiness: Is the site ready for construction or is there a viable make-ready plan in place?
- 4. Long-term Sustainability: Has the applicant developed an internal workplace charging management policy that governs access, security, usage, and other issues? (Access to EVSE, Security of equipment, Administration of EVSE operation and maintenance, and Plans for future expansion).



Project	Contact	Charger Details	Funding	Project Details	Certification						
By checking this box, I certify that all proposed activities will be carried out; that all money received will be utilized solely for the purposes for which it is intended; that records documenting the planning process and implementation will be maintained and submitted when requested, and DEQ is hereby granted access to inspect project sites and/or records. It is understood that if this project is selected an agreement with DEQ will be executed. Authorized Representative											
Name:				Title:			Date:				
⇔⇔ Pre	vious						Check	Save & Close	Submit		



#### Confirmation

Your Application has been Saved successfully. - Application ID - 1000010853

Your application is not complete until all required documents have been submitted.

To download the Required Attachments Checklist, please click link: (Link to Checklist)

Click browse to select file (100 MB maximum) Choose File No file chosen

Attach



# **Tips and Things to Know**

- DO NOT WAIT TO THE LAST WEEK TO REQUEST GMS ACCESS OR APPLY!!!!!!!!!!
- Budget information should be as accurate as possible
- DEQ reserves the right to partially fund awarded projects
- We will not accept paper, scanned, emailed, or faxed applications. We will not
  accept applications after the due date.
- Do not sign any agreements with vendors or start work until your contract is fully executed
- APPLICATION AWARD IS NOT A FULLY EXECUTED CONTRACT



Cost Effectiveness (VW\$ funded per kW charging rate \* number of charging ports): 30 Points

Projects are ranked and points are calculated and assigned incrementally based on rank from a maximum of 30 for the most cost effective to least cost effective.

CE = VW\$ / Maximum Available (kW \* Ports)



**Project Details page – Likelihood of Use: 10 Points** 

 Has the applicant demonstrated a significant need for the charging stations?

 Has the applicant conducted an employee survey to gauge interest/demand for charging stations?



#### **Project Details page – Project Readiness: 10 Points**

 To what extent are the key participants in the project (site, equipment provider, installation sub-contractors, operator) identified and committed to the project?

- Has the site been identified?
- Is the site ready for construction or is there a viable make-ready plan in place?
- How soon does the applicant propose to install and make operational the station or stations?
- Is the proposed timeline sensible, reasonable and likely to be met?



# Project Details page – Long Term Sustainability: 10 Points

- Has the applicant developed an internal workplace charging management policy that governs access, security, usage, and other issues?
  - Access to EVSE
  - Security of equipment
  - Administration of EVSE operation and maintenance



#### **Environmental Justice: 15 Points**

The Environmental Protection Agency defines environmental justice (EJ) as "the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income, with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies." (US EPA). Historically, people of color and people of low-income, along with other vulnerable populations, have been disproportionately exposed to harmful pollutants.

To determine environmental justice (EJ) scores for the purpose of ranking and rating vehicles and projects, the following analysis was done at the block group level using the 2019 American Community Survey (ACS) five-year estimates. The ACS is a demographic survey conducted each year by the U.S Census Bureau to collect detailed demographic information. For this analysis, aggregated five-year data from the 2017 and 2019 surveys was used to increase reliability.



See Appendix B of the <u>RFP</u>.

**County NOx and VW concentration: 15 Points** 

Accounts for the number of registered subject VW vehicles and the mobile NOx emissions for a county.

See Appendix C of the <u>RFP</u> for county scores and a detailed description of how county scores are determined.



# Project is in a Historically Under-Resourced County: 10 Points

Historically under-resourced counties are counties that have an underserved population greater than 15% and are designated as a Tier 1 by the NC Department of Commerce as shown in Appendix C of the <u>RFP</u>.



Project includes state fleet vehicle replacement on DOA's recommendation list with an EV: 15 Points

Agencies that indicate in their application that they are replacing an ICE state vehicle from DOA's recommendation list with an EV can receive an additional 15 points toward their project's score.



### Level 2 State Agencies Program

#### This is a Competitive reimbursement program.

- Applicants selected for funding shall have two years to complete their project from the date of a signed executed contract with NCDEQ.
- If after two years a project has not been completed, the awardee would need to request a contract extension from NCDEQ.



# **Reporting Requirements**

- Quarterly Reporting Requirement
  - Quarterly reports on the status of the project are to be uploaded to the Grants Management System until the final project report is submitted.
- Annual Charging Station Utilization Reporting Requirements
  - Annual EVSE usage data is given to NCDEQ for the previous 12 months on January 30th of each consecutive year for a five-year period after installation of the charging station(s).

#### Final Project Report

 A final project report with a narrative summary of the project and photographic evidence of installation.



#### **DAQ Site Visits**

- DAQ Staff will perform site visits at all stations to verify installation and operation of the charging station prior to approval of any reimbursement claim.
- DAQ staff must be granted access to the charging site.



# In Closing





Department of Environmental Quality

#### **NCDEQ VW Application Instructions**

The Level 2 Request for Proposal (RFP) for State Agencies was released June 1, 2023

#### Application will be opened in the DAQ Grant Management System (GMS) on July 3, 2023

#### Applications are due: September 1, 2023, 11:59 PM EST



#### Level 2 State Agencies Program RFP Timeline

- Release of RFP
- Applications open in GMS
- Proposal applications due date
- Proposal application evaluations
- Phase 2 project selections
- Grant awards announced

June 1, 2023

July 3, 2023

September 1, 2023

September - October 2023

October 2023

**October - November 2023** 



### Where to get more information after today?

#### Level 2 State Agency Program website:

https://deq.nc.gov/about/divisions/air-quality/motor-vehiclesand-air-quality/volkswagen-settlement/phase-2-volkswagensettlement/level-2-state-agency-program

#### E-mail questions to: <a href="mailto:daq.NC\_VWGrants@deq.nc.gov">daq.NC\_VWGrants@deq.nc.gov</a>



#### **Subscribe to our VW Email List!**

If you are not currently on our mailing list and would like to receive email updates about the Volkswagen Settlement Program, please send an email with the word "Subscribe" in the subject line to daq.NC\_VWGrants@deq.nc.gov.



#### **Additional Resources**

Additional resource contact information is available on our webpage for:

- Centralina Clean Cities Coalition
- Forsyth County Office of Environmental Assistance & Protection
- Land of Sky Regional Council
- Mecklenburg County Air Quality Agency
- NCSU Clean Energy Technology Center
- Piedmont Triad Regional Council
- PlugIn NC
- Sustainable Sandhills
- Triangle J Council of Governments (TJ COG)
- Western NC Regional Air Quality Agency



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Department of Environmental Quality