

NC Boating Infrastructure Grant (BIG) Program

FY27 Applicant Webinar

North Carolina Division of Coastal Management

July 15, 2026, 3:00 pm – 5:00 pm

Presented by:

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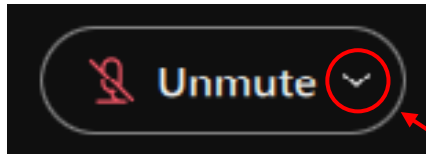
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Getting Started

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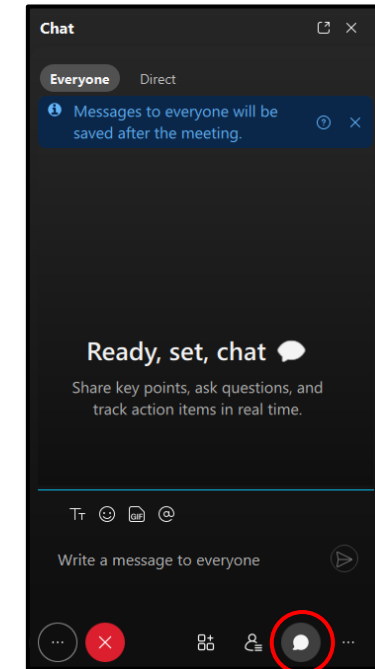


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Use the speaker, microphone, and camera settings under "**Audio Options**" to ensure the correct devices are selected. You can also adjust your speaker volume by selecting "**Audio Settings**." Attendees may unmute themselves during the **Q&A session** at the end of the presentation.

3

If the presentation is still in progress, please submit your questions via the chat feature. If you are having technical issues, please notify us in the chat.



4

This presentation will be recorded and posted on the program website.





Agenda

Section	Approximate Time
Program Overview	40 minutes
FY2027 Funding Overview	
Eligibility Requirements	
Costs & Budget	
Break	05 minutes
Application Components	30 minutes
Preparing a Competitive Application	
Submission	
Break	05 minutes
What Happens After Submission?	40 minutes
Subrecipient Responsibilities	
Questions & Discussion	
Total	2 hours





PROGRAM OVERVIEW

Purpose of the BIG Program

The **Boating Infrastructure Grant (BIG) Program** was established in 1998 as part of the Sport Fish Restoration Program.

The BIG program is **funded** through the Sport Fish Restoration & Boating Trust Fund, a "user pay – user benefit" trust fund supported by excise taxes and import duties on recreational boating and fishing products.

The BIG Program provides funding for:

- Construction, renovation, and maintenance of boating infrastructure
- Publicly accessible facilities serving **transient recreational vessels**
- Transient recreational vessels are pleasure craft that are **26 feet or longer** and use facilities for **15 days or fewer**, including single-day use





PROGRAM OVERVIEW

Program Administration

Federally, the BIG Program is administered by the **U.S. Fish and Wildlife Service (USFWS)** through its Wildlife and Sport Fish Restoration (WSFR) Program.

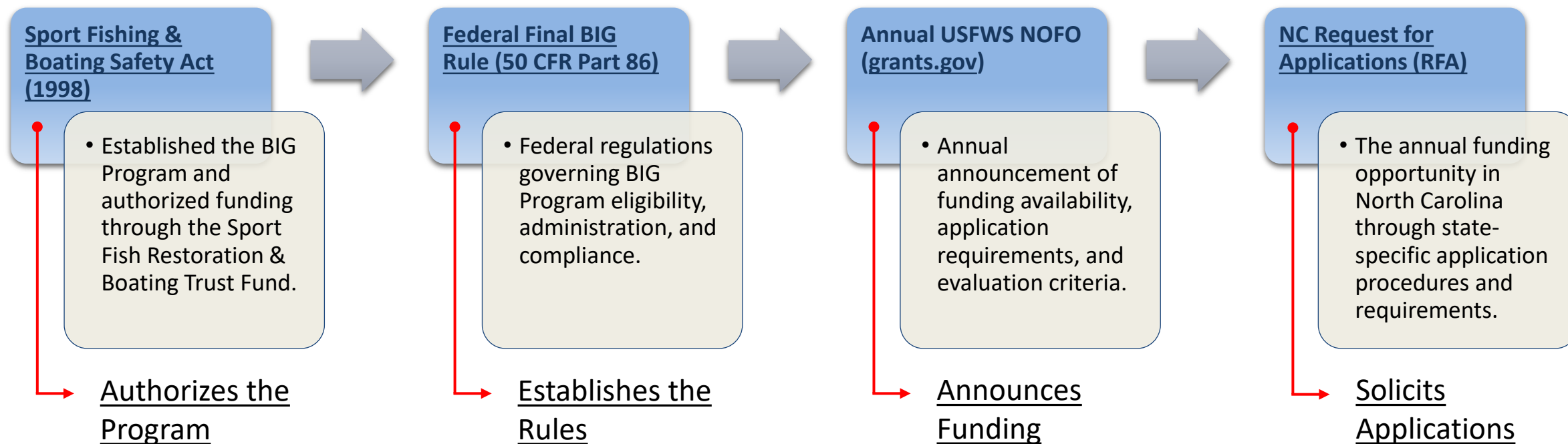
In North Carolina, the **Division of Coastal Management (DCM)** serves as the designated State Administrative Agency. Previously, the Division of Marine Fisheries (DMF) administered the BIG Program in North Carolina from 2002 through 2024.

<u>USFWS</u> is responsible for:	<u>DCM</u> is responsible for:
• Administering the BIG program nationwide • Publishing annual Notices of Funding Opportunity (NOFOs) • Awarding funding to State Administrative Agencies • Providing federal oversight and guidance	• Serving as North Carolina's State Administrative Agency • Providing technical assistance to applicants • Reviewing and ranking applications • Administering subawards and providing project oversight



PROGRAM OVERVIEW

Program Framework



Reviewing the applicable federal regulations (50 CFR Part 86), the annual USFWS NOFOs, and the NC Request for Applications helps ensure your proposal is consistent with both federal and state program requirements.





FY2027 FUNDING OVERVIEW

Funding Tiers

The FY2027 Boating Infrastructure Grant (BIG) Program includes **two funding tiers** that support boating infrastructure projects for transient recreational vessels. Applicants should select the tier that best aligns with the scope, scale, and funding needs of the proposed project.

Tier 1

- Up to **\$300,000** in federal funding per project
- State-level competition
- Minimum **25% non-Federal cash match**
- Applicants compete against other NC Tier 1 applications
- DCM may submit **multiple** Tier 1 applications to USFWS within funding limitations

Tier 2

- Up to **\$1,500,000** in federal funding per project
- National competition
- Minimum **25% non-Federal cash match**
- Applicants compete against Tier 2 applications nationwide
- DCM may submit only **one** Tier 2 application each funding cycle





FY2027 FUNDING OVERVIEW

Non-Federal Cash Match

Required Match:

- A **Minimum 25% non-Federal cash match** is required for both Tier 1 and Tier 2.
- Applicants are encouraged to provide **additional cash match** beyond the required minimum to increase the competitiveness of their application and maximize the amount of available grant funding.
- **In-kind contributions are not eligible** under the NC BIG Program.
- Matching funds must come from **non-Federal sources**

All matching funds must:

- Be **necessary and reasonable** for achieving the project objectives.
- Be used for **eligible project activities and costs**.
- Be provided from a **non-Federal source**, unless otherwise authorized by Federal statute.
- **Not** be used to satisfy the match requirement of another State or Federal award.

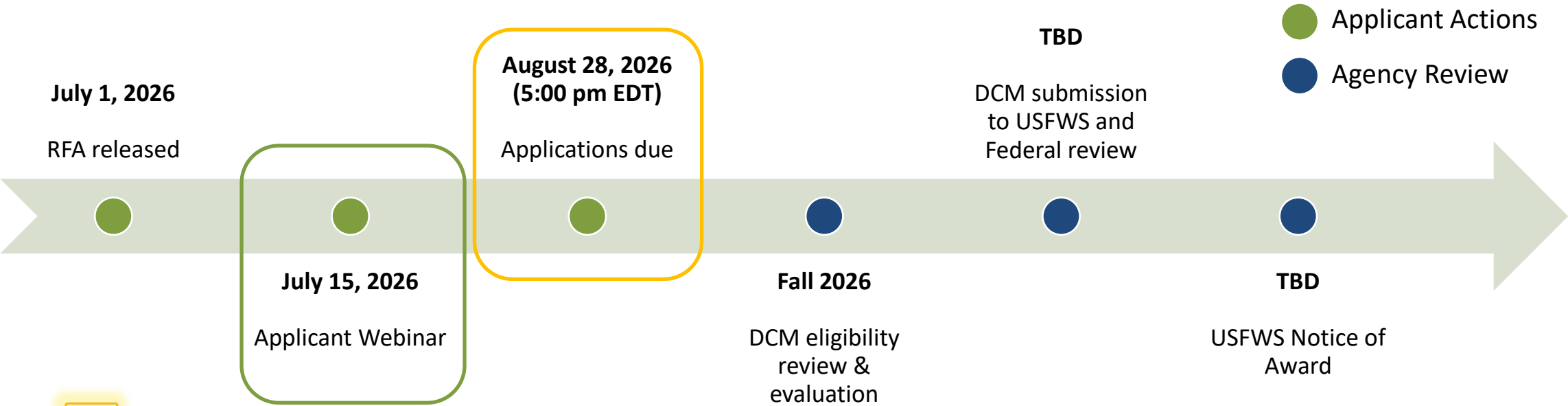




FY2027 FUNDING OVERVIEW

Application Timeline

The FY2027 competitive application cycle begins with the release of DCM’s Request for Applications and concludes with the initial announcement of federal funding decisions. Applicants should be aware of several key milestones throughout the application and review process.



Referral of an application by DCM to USFWS does not constitute a funding award. Likewise, a Notice of Award from USFWS does not guarantee obligation of funding.





ELIGIBILITY REQUIREMENTS

Eligible Applicants

Entities eligible to apply for BIG funding:

- Private marina owners and operators
- Local governments or State agencies
- Nonprofit organizations
- Institutions of higher education
- Other entities that own or operate **eligible boating facilities**

Applicants must either:

- Own the proposed BIG-funded facility; **or**
- Have the legal authority to operate the proposed BIG-funded facility throughout its useful life.

Eligible Boating Facilities are limited to **publicly and privately owned marinas** that:

- Are **open to the public**
- Serve **transient recreational vessels**
- Are located within one of **North Carolina's 20 coastal counties**





ELIGIBILITY REQUIREMENTS

Eligible Projects

BIG funding is available for the **construction, renovation, or maintenance** of publicly accessible boating infrastructure serving **transient recreational vessels**.

Examples of eligible projects include, but are not limited to:

<u>Eligible Category:</u>	<u>*Examples:</u>
Docking Infrastructure	Transient slips, day docks, floating docks, fixed piers, gangways, dinghy docks, mooring buoys
Boater Amenities	Fuel stations, restrooms, showers, laundry facilities, dockside utilities, waste collection and pumpout facilities
Navigation & Safety	Lighting, signs, markers, security features, breakwaters, wave attenuators, debris deflection structures
Planning & Implementation	Planning, engineering, permitting, environmental studies, maintenance, educational materials, shoreline stabilization, recording Federal interest

Refer to the Guide for Applicants and 50 CFR Part 86 for a complete description of **eligible activities*





ELIGIBILITY REQUIREMENTS

Ineligible Projects

BIG funding **cannot** be used for projects or activities that do not support eligible transient recreational vessels or otherwise fail to meet BIG Program requirements.

<u>Ineligible Category:</u>	<u>*Examples:</u>
General Facility Operations	Salaries, utilities, rent, taxes, insurance, janitorial services
Buildings & Facility Improvements	**Roads and parking lots, marina offices, lodging, restaurants, stores, and administration buildings
Boat Storage & Maintenance	Dry storage, haul-out facilities, boat maintenance facilities, repair shops, service boats, and dredging
Other Ineligible Activities	Land acquisition, general marketing and advertising, promotional giveaways, expendable supplies, projects that do not provide public access or serve eligible transient recreational vessels

Refer to the Guide for Applicants and 50 CFR Part 86 for a complete description of **ineligible activities.*

*** Roads and Parking lots may be eligible for limited repairs resulting from a BIG project.*





ELIGIBILITY REQUIREMENTS

Operational & Design Requirements

*Requirement:	Description:
Transient Use	Serve eligible transient recreational vessels.
Public Access	Remain open and accessible to the public.
Facility Design	Navigable waters, adequate water depth, and appropriate safety features.
Accessibility	Meet applicable ADA requirements.
Environmental Compliance	Meet environmental review and permitting requirements.
Useful Life	Provide long-term service throughout the approved useful life.
Supporting Infrastructure	Include required signage and pumpout facilities, or direction to the nearest pumpout facility.

**Additional operational, compliance, and long-term program requirements are discussed throughout this webinar. Applicants should also refer to the Guide for Applicants for complete program requirements.*





COSTS & BUDGET

Eligible Costs

To be eligible for reimbursement under the BIG Program, project costs must be:

- **Necessary** to accomplish the approved project objectives.
- **Reasonable** and supported by appropriate documentation.
- **Directly related** to eligible boating infrastructure.
- **Directly benefit** eligible transient recreational vessels and users.

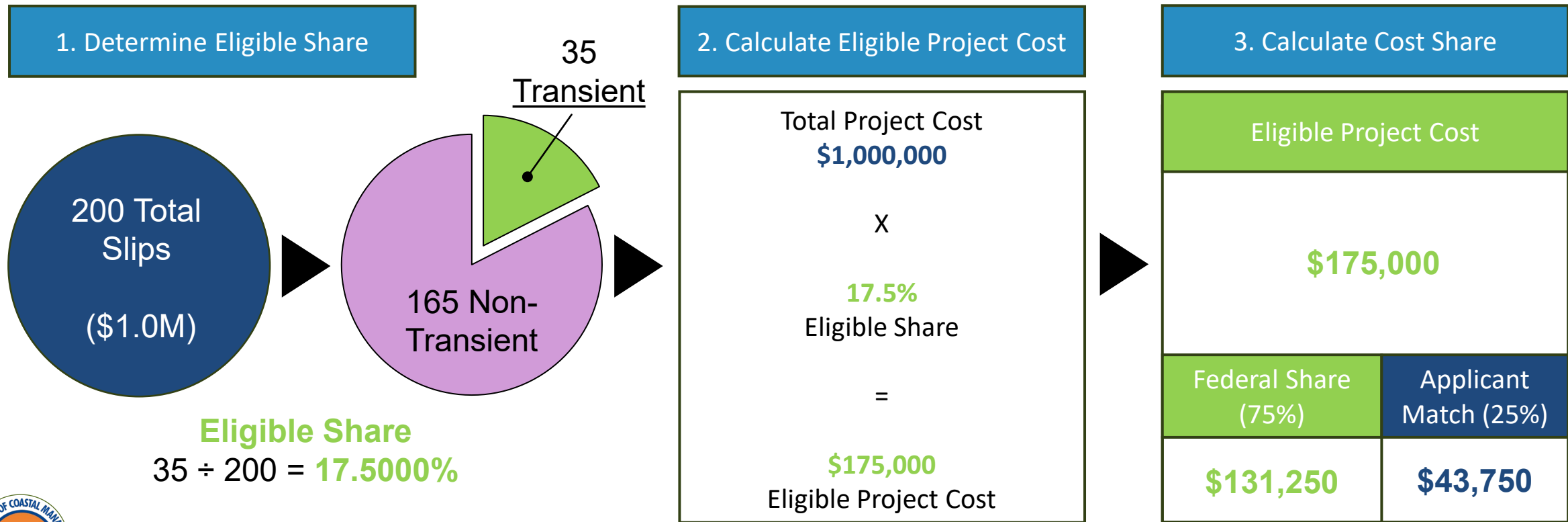
Projects benefiting both eligible and ineligible users **must** allocate (i.e., prorate) costs based on the anticipated benefit to each user group.

Costs associated with facilities, amenities, or infrastructure dedicated exclusively to transient recreational users may be considered 100% eligible. For example, if a project includes a restroom facility accessible only to transient boaters via an access code, the costs associated with that facility may be fully eligible for reimbursement.



Cost Proration (Example)

When a project benefits both eligible and ineligible users, only the eligible share of project costs may be reimbursed. The example below shows how to prorate a project that intends to construct 200 new slips.





COSTS & BUDGET

Program Income & User Fees

BIG-funded facilities may charge reasonable user fees for the use of transient boating infrastructure.

- User fees must be **reasonable, consistent with, and comparable to fees charged by similar facilities for similar use.**
- Proposed user fees, and the basis for those fees, should be described in the grant application.
- Revenue generated during the Period of Performance may constitute **program income**. Please make DCM aware of any anticipated program income so it can be handled appropriately in accordance with the applicable Federal regulations.
- **Revenue generated after the Period of Performance is no longer program income** and should support the operation and maintenance of the facility throughout its useful life.

Refer to the Guide for Applicants for additional information regarding user fees and program income.





BREAK

5 MINUTES



Photo by John Macdonald



APPLICATION COMPONENTS

Proposal Overview

Applicants must submit proposals in electronic format as one file no later than **August 28, 2026, by 5:00 pm EST**. Proposals less than 20 MB should be emailed to NCBIG@deq.nc.gov; if greater than 20 MB, they should be uploaded to DCM's [ShareFile](#) and accompanied by an email notification to DCM including date/time of submission.

The paper size requirement is **8.5" x 11" with 1" margins** all around. **Pages should be numbered**, with the page number at the bottom of each page.

Proposals for both the Tier 1 and Tier 2 opportunities **must** include all components listed below. DCM requires that applicants **label all sections as listed and arrange their application in this order**:

- **Title Page** (1-Page limit)
- **Project Summary** (Attached "Project Summary Worksheet" Form)
- **Project Narrative** (10-page limit)
- **Geographic Location/Drawings/Maps/Photographs** (20-page limit)
- **Budget Narrative** (No page limit)
- **Additional Information and Supporting Documents** (20-page limit)





APPLICATION COMPONENTS

Title Page

The **Title Page (1-page limit)** provides key project and applicant information used to identify and administer the proposal.

Required Information:

- Project title and funding opportunity information (including Tier)
- Facility name and project location
- Property owner information
- Project Manager (if applicable)
- Authorized Representative (if applicable)
- Date submitted to DCM

Tip:

- Use a clear, descriptive project title that includes the project area.
- Verify that all contact information is complete and accurate.
- Ensure all required signatures are included before submission.



Required:

The Title Page must be **signed and dated** by the appropriate individual(s) before submission.





APPLICATION COMPONENTS

Project Summary

The **Project Summary Worksheet (Attached Form)** provides reviewers with a concise overview of the proposed project and summarizes key information contained throughout the application.

The Project Summary Worksheet is available on the [NC BIG Program website](#). It is provided as a fillable PDF and should be downloaded, completed, and included with the proposal at the time of submission.

- Complete all required fields.
- Ensure information is accurate and consistent with the remainder of the proposal.
- Review funding amounts, project information, and contact information carefully before submission.





APPLICATION COMPONENTS

Project Narrative

The **Project Narrative (10-page limit)** is the primary document used to explain your project and demonstrate how it meets the goals of the BIG Program.

The Project Narrative should clearly explain:

- **What** is being proposed.
- **Why** the project is needed.
- **How** the project will benefit transient recreational vessels.
- **How** the project will be completed and maintained.

Strong narratives are clear, concise, and supported by data, maps, photographs, and other documentation.





APPLICATION COMPONENTS

Project Narrative (Demonstrating Need & Purpose)

Your narrative should clearly explain:

- The need or problem the project is intended to address.
- Existing facilities available to eligible transient recreational vessels.
- Why those facilities are insufficient to meet current or anticipated demand.
- How the proposed project fulfills the purpose of the BIG Program.
- Why the proposed project is needed at this location.

Whenever possible, support statements with data rather than general observations, such as:

- Existing slip occupancy or demand data
- Seasonal use patterns
- Nearby destinations or navigational routes
- Community or boater demand





APPLICATION COMPONENTS

Project Narrative (Objectives & Expected Benefits)

Clearly define:

- The project's purpose and desired outcomes.
- Specific, measurable objectives that can be achieved during the project period.
- Capital improvements, services, or amenities that will result from the project.
- How those improvements will benefit eligible transient recreational vessels.

Consider including:

- Number of transient slips or amenities provided
- Improvements to safety, accessibility, or boater services
- Environmental or stewardship benefits
- Participation in the NC Clean Marina Program (if applicable)

Focus on measurable outcomes and explain how each improvement benefits eligible users.





APPLICATION COMPONENTS

Project Narrative (Implementation)

Explain how the project will be successfully completed by describing:

- Project approach, design, and construction methods
- Permitting and environmental compliance status
- ADA accessibility considerations
- Project management responsibilities and project partners
- Project schedule and major milestones
- Long-term operation and maintenance
- Proposed user fees
- **Estimated useful life**

Demonstrate project readiness by:

- Identifying permits already obtained or in progress
- Providing a realistic project schedule
- Explaining how the facility will continue serving transient boaters after construction is complete





APPLICATION COMPONENTS

Project Narrative (Useful Life Estimation)

Useful life is the period during which a BIG-funded project element can fulfill its intended purpose with adequate routine care and maintenance. **The Project Narrative must include a justified estimate of the project's useful life.**

Applicants should provide the following for each capital improvement and other applicable project element:

- **Estimated useful life** (years)
- **Basis for the estimate**
- **Supporting documentation**, where appropriate

Useful life estimates should be reasonable, well-supported, and based on factors such as construction materials, manufacturer information, engineering guidance, or industry standards. Applicants should refer to the **Guide for Applicants** and **50 CFR §§ 86.73–86.74** when developing useful life estimates.





APPLICATION COMPONENTS

Geographic Location, Drawings, Maps, & Photographs

Maps, drawings, and photographs (20-page limit) provide important context for the proposed project and help reviewers evaluate project eligibility, benefits, cost proration, and the applicable ranking criteria.

<u>Category:</u>	<u>Include:</u>
Project Location	State map, local vicinity map, GPS coordinates (degrees;minutes;seconds)
Existing Conditions	Existing structures, facilities, amenities, water depths
Proposed Improvements	Proposed project components, dock dimensions, bulkheads, breakwaters, other features
Eligibility	Clearly distinguish eligible transient, shared-use, and other facilities
Project Context	Nearby destinations, services, access routes, terrain, navigable waters
Supporting Information	Additional maps, photographs, drawings, or graphics that support the Project Narrative and assist reviewers





APPLICATION COMPONENTS

Budget Narrative

The **Budget Narrative (no page limit)** should clearly explain and justify all requested project costs. There should be a clear connection between each budget item and the proposed project activities.

Explain Project Costs

- Describe how each cost estimate was developed (e.g., engineer's estimates, contractor quotes, vendor pricing).
- Explain why each budget item is necessary to complete the proposed project.
- Identify equipment purchased with BIG funds, if applicable.
- Include required program acknowledgment signage in the project budget.
- Describe how the project will comply with the Buy American Provision for Infrastructure and describe how this requirement will be met.

Every budget item should be reasonable, supportable, and directly related to the proposed project.





APPLICATION COMPONENTS

Budget Narrative (Cont'd)

Address Additional Budget Considerations

- Clearly identify all **non-Federal cash match** and partner contributions.
- Describe any **contingency costs**, including how they were calculated and why they are necessary.
- Identify anticipated **program income**, if applicable.
- Explain the **cost proration methodology**, supporting calculations, and why proration is or is not required.
- Include supporting documentation that justifies proposed costs and calculations.

The Budget Narrative, Budget Table, and Project Narrative should tell a consistent story. Reviewers should be able to understand how costs were developed and how they support the proposed project.





APPLICATION COMPONENTS

Budget Table

The Budget Table summarizes project costs and identifies the requested Federal funds and required non-Federal cash match for each major project component.

Key Considerations

- Include each major project component.
- Use reasonable, supportable cost estimates.
- Apply cost proration consistently, where applicable.
- Calculate applicable percentages to **four decimal places**.
- Round all dollar amounts to the nearest whole dollar.



APPLICATION COMPONENTS

Budget Table

This **example** demonstrates a Budget Table for a **mixed-use facility** that serves both eligible transient recreational vessels and other users. Project costs are first **prorated** using the eligible transient-use percentage (to the fourth decimal), followed by application of the required minimum **25% non-Federal cash match** to determine the **Federal funding request**.

Example Proration Calculation

- **Total dockage:** 2,465 linear feet
- **Eligible transient dockage:** 1,426 linear feet
- **Transient-use percentage:** $1,426 \div 2,465 =$
57.8499%



Table 2. Example budget demonstrating the calculation of eligible project costs for a mixed-use facility based on a prorated transient-use percentage. Eligible project costs are calculated by applying the transient-use percentage to the total cost of each applicable project component. The minimum required non-Federal cash match is calculated as 25% of the eligible transient share, and the Federal funding request is calculated as the eligible transient share minus the required non-Federal cash match. Dollar amounts are rounded to the nearest whole dollar.

COMPONENT	TOTAL COST (\$)	ELIGIBLE TRANSIENT SHARE (\$)	NON-FEDERAL MATCH (\$)	FEDERAL REQUEST (\$)
Design	30,000	17,355	4,339	13,016
Pre-constructed Dock	300,000	173,550	43,388	130,162
Mobilization & Assembly	38,500	22,272	5,568	16,704
Dock Pilings	40,000	23,140	5,785	17,355
Tie Pilings	1,600	926	232	694
Gangway	5,000	2,892	723	2,169
Electric System	150,000	86,775	21,694	65,081
Water System	70,000	40,495	10,124	30,371
Signage	1,000	578	145	433
Contingency	55,140	31,898	7,975	23,923
Total (\$):	691,240	399,881	99,973	299,908
Applicable Percentage:		57.8499% of Total Project Cost	25.0000% of Eligible Transient Share	75.0000% of Eligible Transient Share



APPLICATION COMPONENTS

Supplemental Documents & Additional Information

The **Supporting Documents & Additional Information (20-page limit)** provides evidence to substantiate information presented elsewhere in the application and helps reviewers verify project eligibility, readiness, and long-term feasibility.

Category	Examples
Administrative	Governing body resolution (if applicable), authorization to apply, operation and maintenance commitment
Compliance	ADA documentation, permitting information, agency coordination, copies of permits (if obtained)
Technical	Documentation supporting useful life estimates
Additional Information	Any maps, reports, studies, photographs, letters of support, or other documents that strengthen the proposal





PREPARING A COMPETITIVE APPLICATION

How Applications Are Evaluated

Applications are evaluated using the **Federal ranking criteria** established in the applicable Notice of Funding Opportunity (NOFO) and **50 CFR Part 86**. DCM uses these same criteria to evaluate both Tier 1 and Tier 2 applications.

In addition, DCM has established **North Carolina-specific application requirements** and **one state-specific ranking criterion**.

Reviewers can only evaluate information included in your application.

Applications are scored using the following criteria:

Ranking Category:	Points:
Need, Benefits & Access	20
Partnerships	3
Innovation, User Access & Environmental Stewardship	6
NC Clean Marina Designation	3
Additional Non-Federal Cash Match	Up to 7
Maximum Possible Score:	39





PREPARING A COMPETITIVE APPLICATION

Ranking Criteria

RANKING CRITERION	REFERENCE	EVALUATION FOCUS
Need for More or Improved Boating Infrastructure	50 CFR §86.52	Demonstrates a need for additional or improved boating infrastructure for eligible transient recreational vessels.
Benefits to Eligible Users Justify Project Cost	50 CFR §86.53	Demonstrates that the benefits provided to eligible users justify the proposed project cost.
Access to Significant Destinations and Services	50 CFR §86.54	Provides access to destinations, amenities, services, or attractions that support transient boater travel.
Additional Cash Match	50 CFR §86.56	Provides cash match above the minimum required non-Federal share.
Partner Contributions	50 CFR §86.57	Includes meaningful contributions from project partners that directly support project implementation or project objectives.
Improved User Access	50 CFR §86.58	Includes physical components, technology, or techniques that improve access for eligible users.
Innovation	50 CFR §86.59	Incorporates innovative components, technology, or techniques that improve project performance, operation, maintenance, resilience, or user experience.
Environmental Compliance, Sustainability, and Stewardship	50 CFR §86.60	Demonstrates environmental stewardship, sustainability, and commitment to environmental compliance.
Clean Marina Designation	NC-Specific Guidance	Demonstrates a commitment to environmental stewardship through participation in the North Carolina Clean Marina Program.





SUBMISSION

Applicant Checklist

Before submitting your proposal, confirm that you have completed the following:

- ☐ Read the Guide for Applicants and applicable NOFO(s)
- ☐ Prepared each required proposal component
 - Title Page
 - Project Summary Worksheet
 - Project Narrative
 - Maps, Drawings & Photographs
 - Budget Narrative & Budget Table
 - Supporting Documentation
- ☐ Verified all calculations, match, and proration (if applicable)
- ☐ Ensured information is consistent throughout the proposal
- ☐ Reviewed page limits and formatting requirements
- ☐ Included all required signatures and supporting documentation
- ☐ Completed a final quality assurance review prior to submission

Applicants must submit proposals electronically
by:

August 28, 2026, by 5:00 pm EST.

Proposals less than 20 MB should be emailed to NCBIG@deq.nc.gov or, if greater than 20 MB, uploaded to DCM's [ShareFile](#).





BREAK

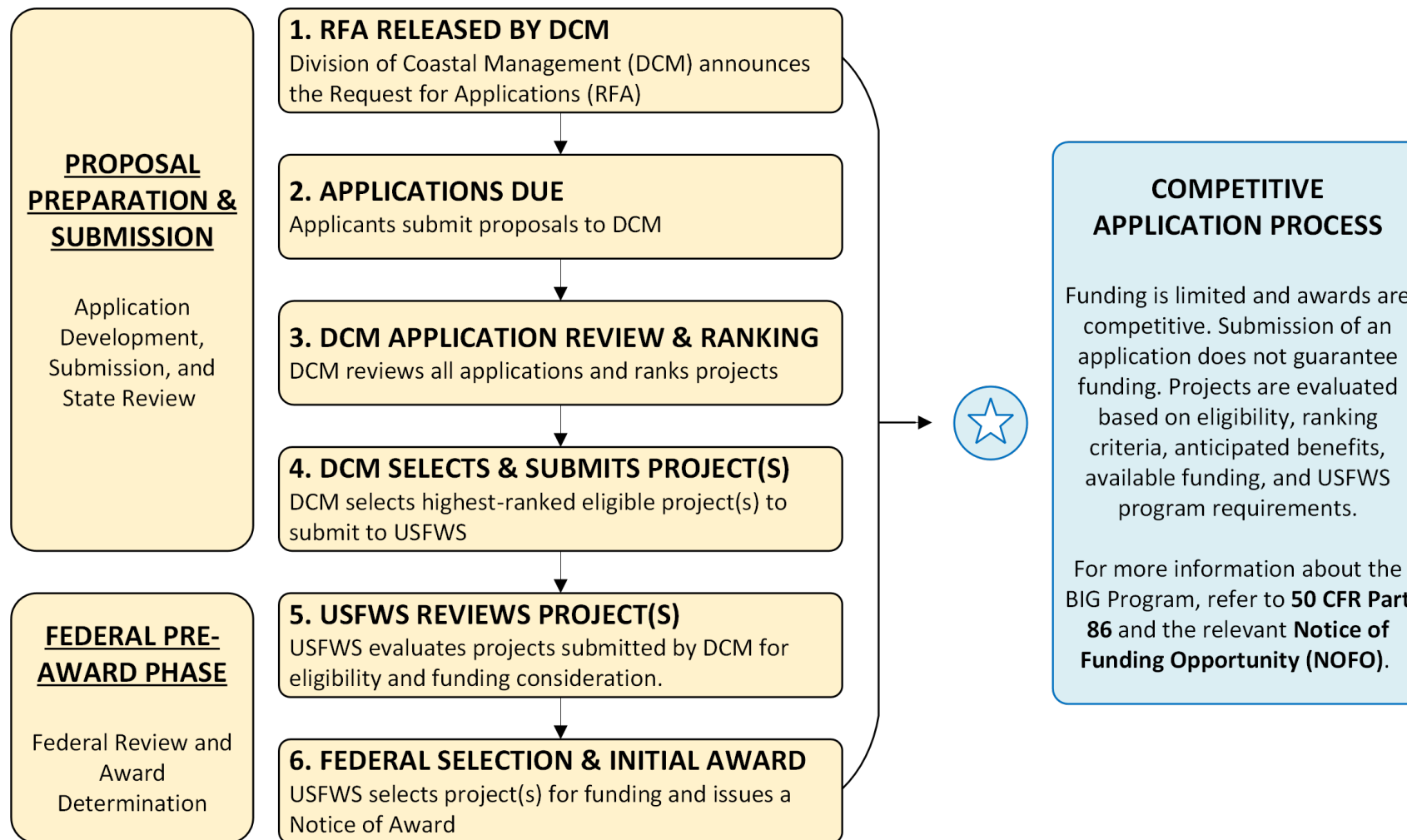
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Photo by [Avery Coccozziello](#)

WHAT HAPPENS AFTER SUBMISSION?

Timeline Graphic (Pre-Award Phase)





WHAT HAPPENS AFTER SUBMISSION?

Federal Pre-Award Phase

After DCM submits selected applications to USFWS, projects enter the Federal pre-award phase. During this phase, applicants may:

- Continue project planning and development activities.
- Complete engineering, permitting, and other project preparation.
- Incur approved pre-award costs at their own risk.
- Prepare for project implementation if selected for funding.

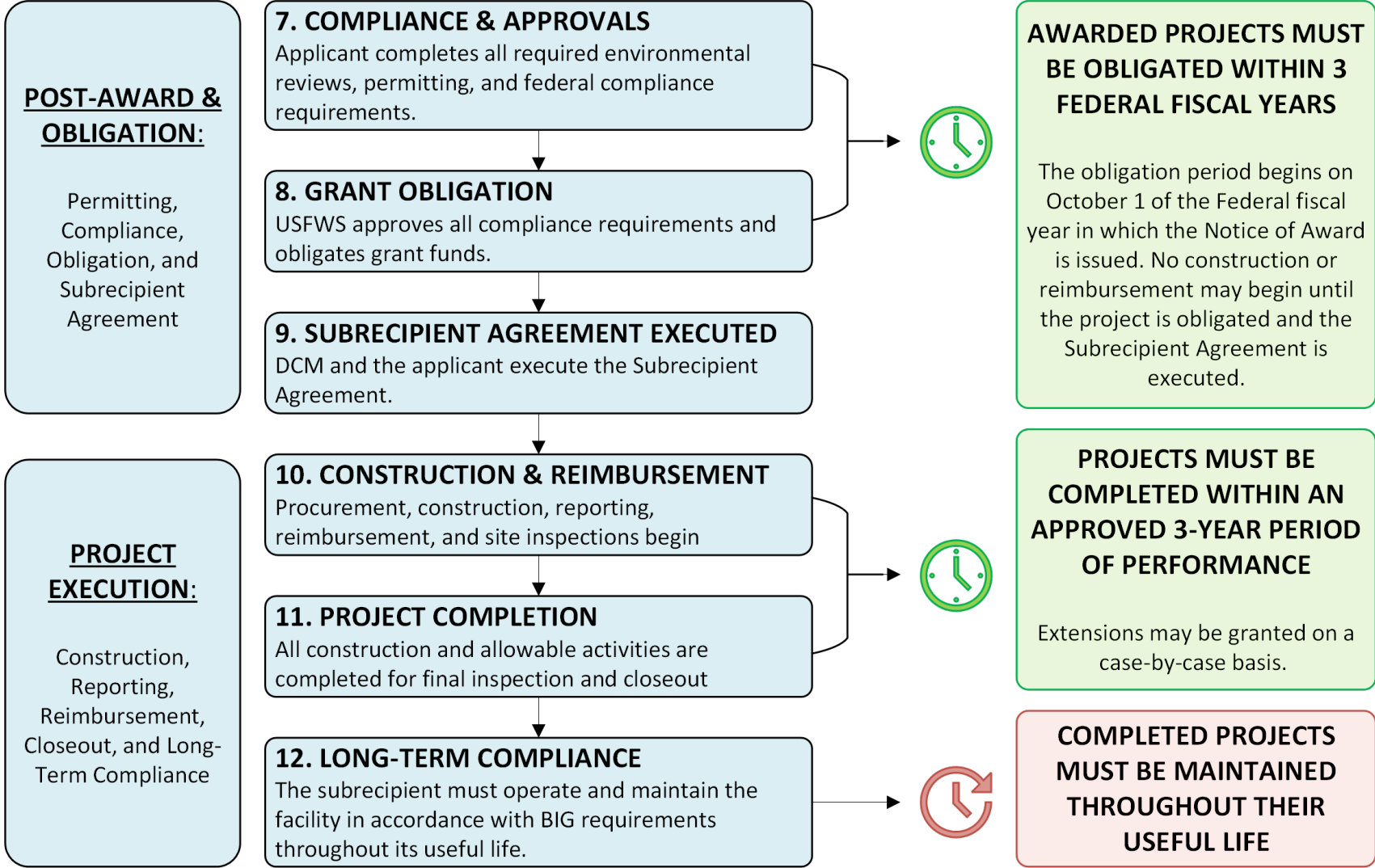
Eligible pre-award costs require prior written approval from DCM and USFWS, are incurred at the applicant's own risk, and are reimbursable only if the project is awarded, obligated, and the costs are included in the Federal award. **Construction activities are not eligible.**





WHAT HAPPENS AFTER SUBMISSION?

Timeline Graphic (Post-Award & Obligation)





WHAT HAPPENS AFTER SUBMISSION?

Post-Award & Grant Obligation

What happens if your project is selected by USFWS for funding?

Selection by USFWS is a preliminary funding determination and does not constitute an obligation of funds. Before the grant may be obligated, applicants will work with DCM and USFWS to:

- Complete all required environmental compliance reviews and consultations.
- Obtain applicable Federal, State, and local permits and approvals.
- Provide supporting documentation requested by DCM, USFWS, or regulatory agencies.
- Complete all pre-obligation requirements before the grant can be obligated (generally within three Federal fiscal years).

Once all requirements have been completed:

- USFWS **obligates** Federal funds and issues a Notice of Award to DCM.
- DEQ executes the **Subrecipient Agreement**.
- Construction and reimbursement may begin.





WHAT HAPPENS AFTER SUBMISSION?

Subrecipient Agreement

Once the grant has been **obligated**:

- DEQ and the selected applicant execute a Subrecipient Agreement (i.e., contract).
- The agreement establishes the terms, conditions, budget, and period of performance for the grant.
- Construction activities and reimbursement may not begin until the agreement has been fully executed.
- Projects must be completed within the approved Period of Performance (generally three years unless extended).





SUBRECIPIENT RESPONSIBILITIES

Project Administration

Once the Subrecipient Agreement has been executed, subrecipients are responsible for administering the grant in accordance with Federal and State requirements.

Throughout the project, subrecipients are responsible for:

- Managing construction, engineering, contractors, and other project activities.
- Complying with applicable Federal, State, and local procurement requirements.
- Maintaining procurement and financial records.
- Submitting quarterly progress reports.
- Notifying DCM of project delays, issues, or periods of inactivity.
- Coordinating with DCM throughout project implementation.





SUBRECIPIENT RESPONSIBILITIES

Amendments & Extension Requests

DCM and USFWS approval is required before making significant changes to the approved project, including changes to the:

- Scope of work or project design
- Budget or major project components
- Project schedule or Period of Performance
- Ownership, operation, or management of the facility
- Environmental compliance or permitting requirements

Extension Requests

- If additional time is needed to complete the project:
- Submit the request **before** the current Period of Performance expires.
- Explain the reason for the delay and remaining work.
- Describe the current project status and budget.
- Extensions require DCM and USFWS approval and are not automatically granted.





SUBRECIPIENT RESPONSIBILITIES

Reimbursement & Project Closeout

BIG grants operate on a reimbursement basis; subrecipients pay eligible project costs before requesting reimbursement.

- Reimbursement requests must include supporting documentation, including invoices, receipts, contractor payment records, and required forms.
- The required non-Federal cash match must be met before Federal reimbursement is made.
- DCM may conduct site inspections to verify completed work before approving reimbursement requests.

Project Closeout

- Up to **90%** of grant funds may be reimbursed during project implementation.
- The final **10%** is withheld until:
 - Final inspection is completed.
 - All required closeout documentation is received.
 - The project is approved for closeout.
- Cost overruns are the responsibility of the subrecipient.





SUBRECIPIENT RESPONSIBILITIES

Long-Term Compliance

BIG funding represents a long-term Federal investment. Throughout the approved useful life of the project, subrecipients are responsible for ensuring that the BIG-funded facility continues to:

Operate & Maintain the Facility:

- Serve eligible transient recreational boaters.
- Remain open and reasonably accessible to the public.
- Maintain the approved purpose and use of the facility.
- Keep BIG-funded infrastructure safe, functional, and serviceable.
- Operate and maintain the facility throughout its useful life.

- Report significant damage, extended closures, or interruptions in service to DCM.
- Assume responsibility for all operations, maintenance, repair, and management costs.

Protect the Federal Interest:

- Record a **Notice of Federal Participation** in the property records.
- Obtain prior approval for changes to the facility's ownership, operation, purpose, or use.
- Cooperate with DCM monitoring, inspections, and compliance reviews throughout the approved useful life.



QUESTIONS & PROGRAM CONTACTS

Thank You!

For questions about the North Carolina Boating Infrastructure Grant (BIG) Program, please contact:

NC BIG Program Email: NCBIG@deq.nc.gov

Kasen Wally

BIG Program Coordinator

NC Division of Coastal Management

kasen.wally@deq.nc.gov

Rachel Love-Adrick

Policy & Planning Section Chief

NC Division of Coastal Management

rachel.love-adrick@deq.nc.gov

For questions regarding BIG grants awarded by the [NC Division of Marine Fisheries](#) from 2002 to 2024, please contact:

Paula Farnell

Program Specialist

NC Division of Marine Fisheries

Paula.Farnell@deq.nc.gov

