NC DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF Energy, Mineral, and Land Resources

STORMWATER PERMITTING PROGRAM

NPDES STORMWATER PERMIT NAME/OWNERSHIP CHANGE FORM

I. CURRENT PERMIT INFORMATION:

Permit Number: **NCS**___/___/___/___/___ /___ or **NCG**___/___/___/___/___ /___

1. Facility Name: _____

II. NEW OWNER/NAME INFORMATION:

2. This request for a name change is a result of:

_____ a. Change in ownership of property/company

_____ b. Name change only (Facility and/or Company). New facility name should be listed above.

_____ c. Other (please explain): _____
(for example, facility address update)

3. New **owner's name** (name to be put on permit as Permittee):

_____

4. New owner's or signing official's name and title: _____
(**Person legally responsible for permit**)

_____
(Title)

5. Mailing address: _____ City: _____

State: _____ Zip Code: _____ Phone: ( ) _____

E-mail address: _____

6. **Effective date** of transfer or name change: _____

III. PERMIT AND FACILITY CONTACT INFORMATION

7. New **permit contact's** name and title: _____
(**Permit Contact**)

_____
(Title)

8. Mailing address: _____ City: _____

State: _____ Zip Code: _____ Phone: ( ) _____

E-mail address: _____

9. New **facility contact's** name and title: _____
(**Facility Contact**)

_____
(Title)

10. Mailing address: _____ City: _____

State: _____ Zip Code: _____ Phone: ( ) _____

E-mail address: _____

11. New **billing contact's** name: _____
(**Billing Contact**)

12. Mailing address: _____ City: _____

State: _____ Zip Code: _____ Phone: ( ) _____

E-mail address: _____

IV. FACILITY ACTIVITIES AND DISCHARGE INFORMATION

1. Will industrial activities at the facility remain the same as under the previous owner?
Yes ☐ No ☐

2. Will the stormwater discharge location(s) remain the same? Yes ☐ No ☐

NOTE: *If either of these questions is answered "No," then more information is needed to review the request. Please attach documentation to describe and explain the changes to the facility activities, stormwater discharges, and/or outfall location. Depending on the information provided, the Division may require that the new owner file a new permit application.*

THIS APPLICATION PACKAGE WILL NOT BE ACCEPTED BY THE DIVISION UNLESS ALL OF THE ITEMS LISTED BELOW ARE INCLUDED.

REQUIRED ITEMS:

1. This **completed application** form (with original signature)
2. **Legal documentation** of transfer of ownership (such as relevant pages of a deed or a bill of sale) is required for an ownership change request. Articles of incorporation are not sufficient for an *ownership change* but can be provided for a name change.
3. **Information to document facility, industrial activities, stormwater discharges, or outfall changes as noted in item IV** above (if appropriate)

Why is this information needed?
Regulations in 40 CFR §122.63 allow for minor modifications to NPDES permits for a change of ownership or operational control of a facility, provided that information supports that no other change in the permit are necessary.

Why does this form need to be mailed in?

Permittees and applicants must fulfill signatory requirements in the NPDES federal regulations in 40 CFR §122.22 (please see those regulations for guidance). Until NCDEQ's electronic submission process meets Cross-Media Electronic Reporting (CROMERR) requirements, this **original signed** (not digital signature) form must be mailed to the address below. The uploaded copy is stored as part of the permit record in the Division's digital repository.

Applicant's Certification:

I, _____ , attest that the application for a name and/or ownership change submitted has been reviewed and is accurate and complete to the best of my knowledge. I understand that if all required parts of this application are not completed, or if all required supporting information is not included, this application package will be considered incomplete and may be returned.

Signature:_____ Date:_____

THE COMPLETED APPLICATION AND ALL SUPPORTING INFORMATION SHOULD BE SENT TO:

USPS:

DEMLR Stormwater Program
1612 Mail Service Center
Raleigh, NC 27699-1612

Courier Service:

DEMLR Stormwater Program
512 North Salisbury Street
6th Floor (Office 640K)
Raleigh, NC 27604