

Finding a Construction Stormwater COC with the Laserfiche Advanced Search

Step 1.

Go to public Laserfiche page via the NC DEQ website. For reference, you can also access the [Construction Stormwater COCs here](#).

How to Modify a Construction Permit File

Complete the [Modification form](#). Notes:

- Use this form to add updated E&SC Plan approval and close-out letters to the file for projects that already have an approved COC.
- The Permittee or appropriately authorized individual within the Permittee organization must sign and submit the modification request. A modification request by a consultant or someone outside of the Permittee organization will not be accepted.
- This form may also be used for changes to Legally Responsible *Individual*, but not *Entity*.
- **This form may NOT be used to change project ownership.** The new owner must submit an e-NOI form and the previous owner must submit an e-NOT form.

How to Find Construction Permit Information

[Construction NPDES Permit List - 03/13/2023 at 9:55 am](#)

Permit records are available in the [Construction Stormwater COCs](#) folder of the Laserfiche repository.

Homebuilding Lots and Outparcels

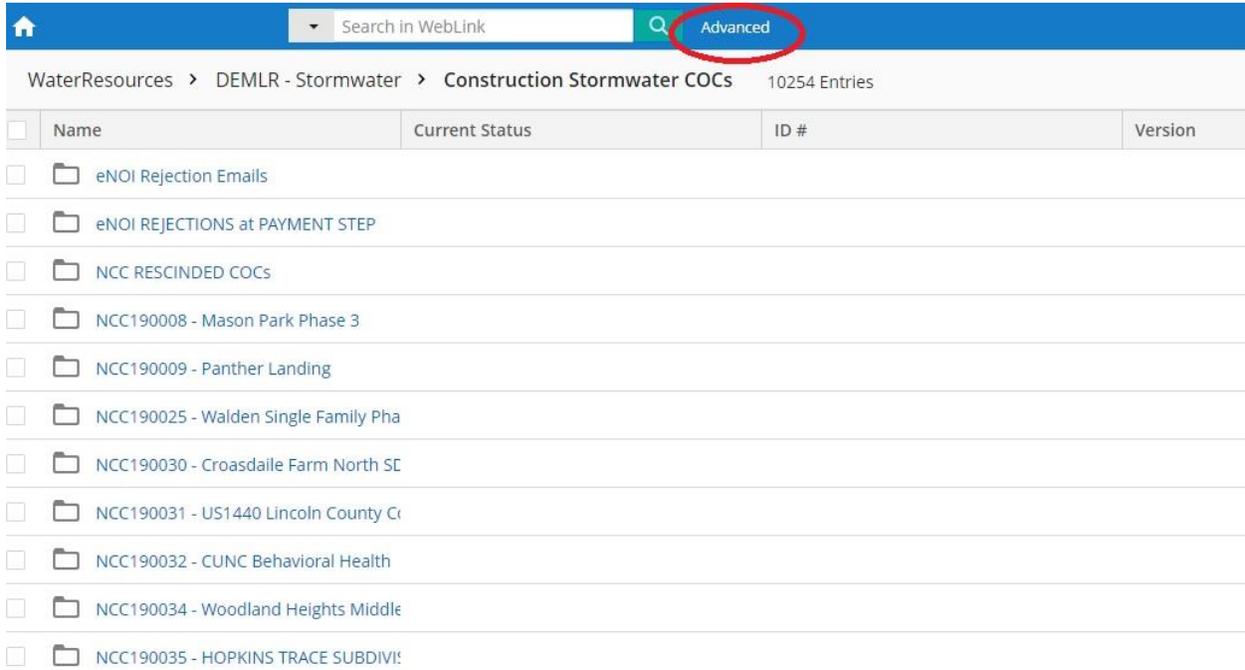
COCs may be issued on a "per contiguous project, per owner" basis - this may be convenient for a builder who is taking down multiple lots in a subdivision or for a campus that is often starting and completing construction projects. See [Options for Covering Homebuilding Lots & Development Phases Under the NCG01 Permit](#) for guidance on how to cover multiple construction activities within a contiguous project under the NCG01 permit.

Sample Plan Sheets

Below are sample plan sheets that provide guidance on complying with key portions of the [NCG01 Permit](#). These sample plan sheets provide more detail than is provided in the NCG01 permit. Permittees are not required to use the sample plan sheets; they convey one way that the objectives set

Step 2.

Select "Advanced" next to the search bar.

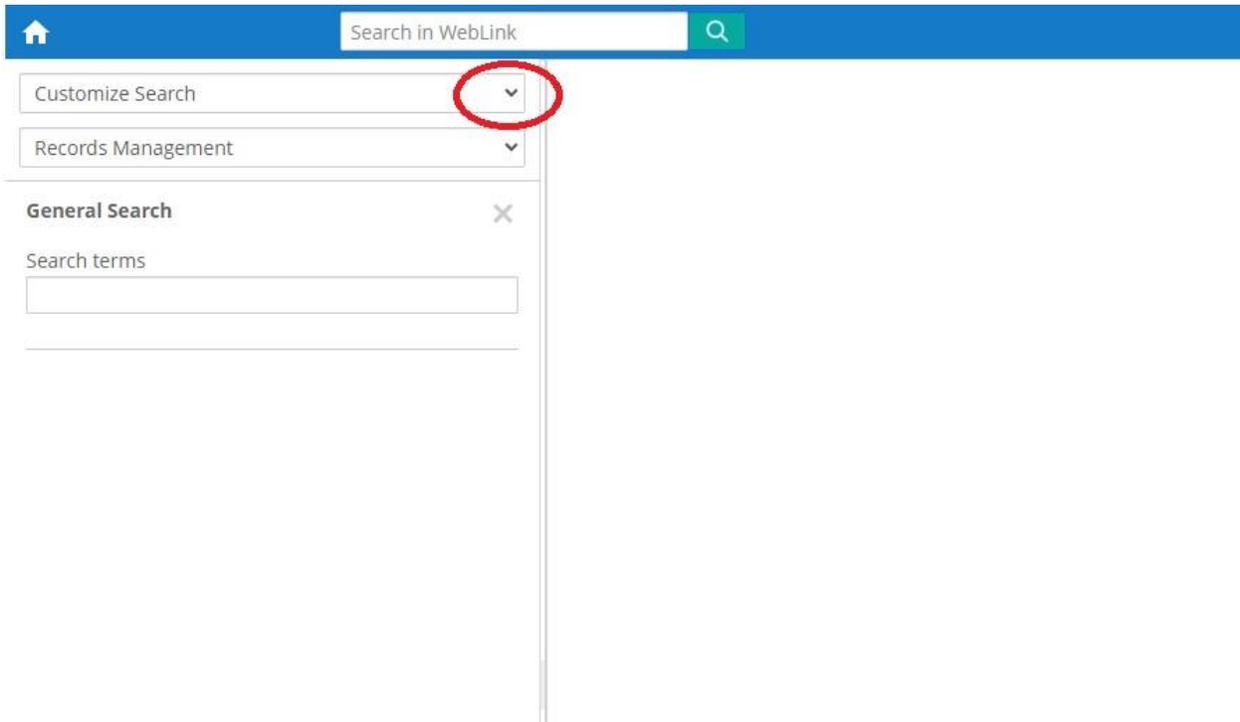


The screenshot shows a web application interface. At the top, there is a blue header bar with a home icon on the left, a search bar in the center containing the text "Search in Weblink", and a magnifying glass icon on the right. The word "Advanced" is written in blue text next to the magnifying glass icon and is circled in red. Below the header bar, there is a breadcrumb trail: "WaterResources > DEMLR - Stormwater > Construction Stormwater COCs" followed by "10254 Entries". Below the breadcrumb trail is a table with four columns: "Name", "Current Status", "ID #", and "Version". The table contains ten rows, each representing a folder. Each row starts with a checkbox and a folder icon. The folder names are: "eNOI Rejection Emails", "eNOI REJECTIONS at PAYMENT STEP", "NCC RESCINDED COCs", "NCC190008 - Mason Park Phase 3", "NCC190009 - Panther Landing", "NCC190025 - Walden Single Family Pha", "NCC190030 - Croasdaile Farm North SE", "NCC190031 - US1440 Lincoln County Cr", "NCC190032 - CUNC Behavioral Health", and "NCC190034 - Woodland Heights Middle". The last row is partially cut off and shows "NCC190035 - HOPKINS TRACE SUBDIVI:".

<input type="checkbox"/>	Name	Current Status	ID #	Version
<input type="checkbox"/>	 eNOI Rejection Emails			
<input type="checkbox"/>	 eNOI REJECTIONS at PAYMENT STEP			
<input type="checkbox"/>	 NCC RESCINDED COCs			
<input type="checkbox"/>	 NCC190008 - Mason Park Phase 3			
<input type="checkbox"/>	 NCC190009 - Panther Landing			
<input type="checkbox"/>	 NCC190025 - Walden Single Family Pha			
<input type="checkbox"/>	 NCC190030 - Croasdaile Farm North SE			
<input type="checkbox"/>	 NCC190031 - US1440 Lincoln County Cr			
<input type="checkbox"/>	 NCC190032 - CUNC Behavioral Health			
<input type="checkbox"/>	 NCC190034 - Woodland Heights Middle			
<input type="checkbox"/>	 NCC190035 - HOPKINS TRACE SUBDIVI:			

Step 3.

Select "Customize Search" at the top of the page.



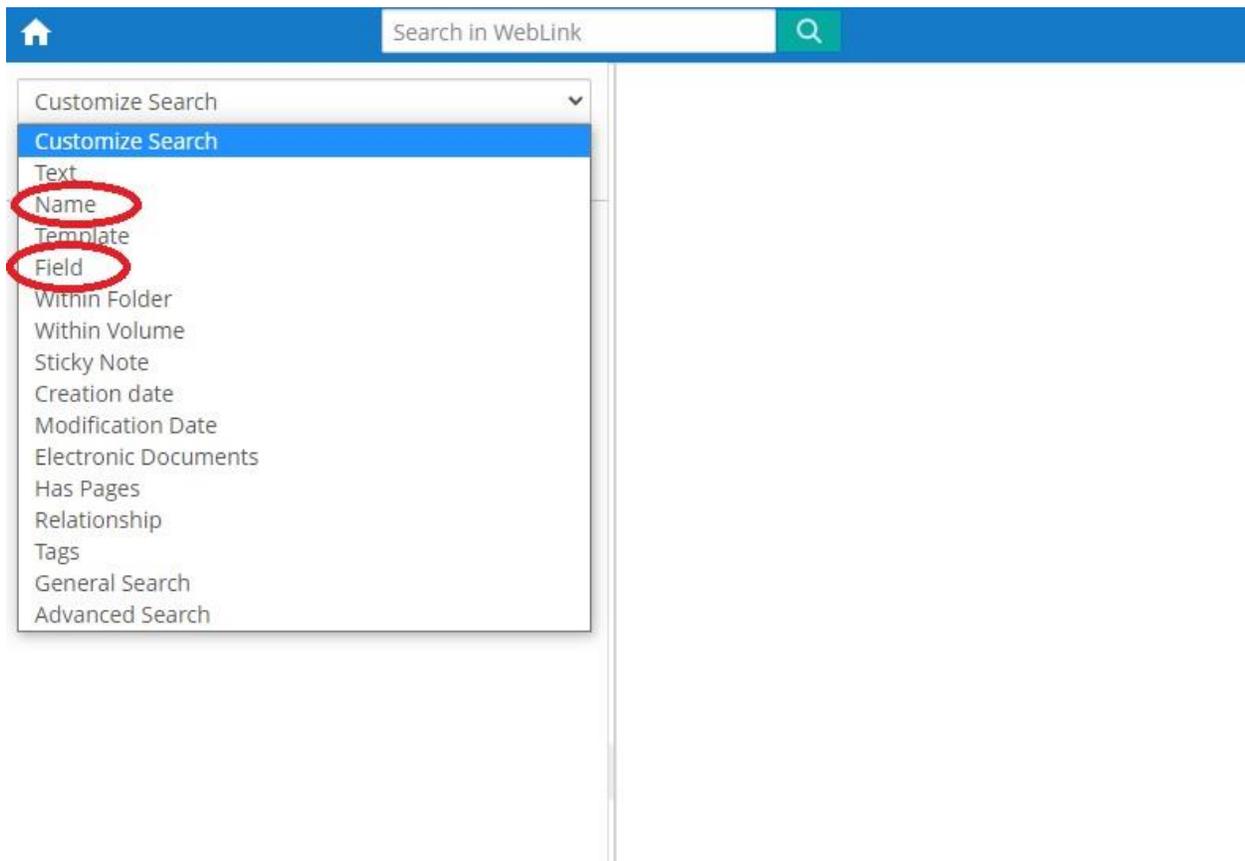
Step 4.

Select "Within Folder" from the Customized Search menu. It should pre-populate with the path of the folder you are inside. Be sure to **check the box 'Search subfolders'**

The screenshot shows the WebLink search interface. At the top, there is a search bar labeled "Search in WebLink" with a magnifying glass icon. Below the search bar is a dropdown menu titled "Customize Search" which is open, showing a list of search options: "Customize Search", "Text", "Name", "Template", "Field", "Within Folder" (highlighted in blue), "Within Volume", and "Sticky Note". Below the dropdown menu are two more dropdown menus: "Customize Search" and "Records Management". Below these is a search configuration panel titled "Within Folder" (highlighted in yellow) with a close button (X). The panel contains the text "Limit search results to this folder" and a text input field containing the path "\DEMLR - Stormwater\Construction Stormwater COCs". At the bottom of the panel, there is a checkbox labeled "Search subfolders" (highlighted in yellow) which is checked.

Step 5.

Select "Name" from the dropdown list. Then select "Field" from the dropdown list. These will add further options to the page.



Step 6.

From the “Field Name” drop down, add “County”, followed by “Document Types – Combined”, “WQ Programs”, and “Facility/Project Name”.

The image shows a search configuration interface. At the top, there are two dropdown menus: "Customize Search" and "Records Management". Below these is a section titled "Name" with a close button (X). It contains a text input field for "Enter the name to search for" and three checked checkboxes: "Document", "Folder", and "Shortcut". Below the "Name" section is a section titled "Field" with a close button (X). It contains a dropdown menu labeled "Field name" which is open, showing a list of fields. The field "County" is circled in red. The list of fields includes: "Choose field", "401 Violation Type", "Associated Entry", "Author", "Buffer Violation", "Casing Depth", "City that need validating", "Close Date", "Collection Date", "Comment Category", "Comments", "Commission/Committee", "Compliance Period", "Contaminant", "County", "Cross Reference ID#", "Current Status", "Date Items Required", "Date Well Completed", and "Department".

Step 7.

Fill out the fields as follows:

Name: "NCC*" limits your results to just Construction Stormwater. This will find anything with a name that begins with the letters NCC.

County: Select County the site is in.

Document Types – Combined: Enter "Final Permit". This is one way to limit the results to just Construction COCs.

WQ Programs: Select "NPDES SW" to further limit results (optional).

Facility/Project Name: Enter here what you know about the name of the project, followed and preceded by an "*".

Then select "Submit". You may have to wait a minute or two, but this should limit your results so the search doesn't take too long. (NOTE: You might also try adding the Field "Owner" to narrow results further in the same way, or search by Owner instead if you do not know the project name. In the latter case, you would remove Facility/Project Name from the search criteria.)

Customize Search

Records Management

Name

Document Folder Shortcut

Field

Field name

County:

Document Types - Combined:

WQ Programs:

Facility/Project Name:

Reset

Submit

Reset

5 Results					
<input type="checkbox"/>	Name	Current Status	ID #	Version	Facility/Project Name
<input type="checkbox"/>	NCC231444_Certificate of Coverage_20		NCC231444		Jumping Run Cluste
<input type="checkbox"/>	NCC231450_Certificate of Coverage_20		NCC231450		Jumping Run Cluste
<input type="checkbox"/>	NCC223675_Certificate of Coverage_20		NCC223675		Jumping Run
<input type="checkbox"/>	NCC216355_Certificate of Coverage_20		NCC216355		Jumping Run Amen
<input type="checkbox"/>	NCC215413_Certificate of Coverage_20		NCC215413		Jumping Run Cluste