



**Division of Energy, Mineral, and Land Resources
Land Quality Section / Stormwater Program**

FOR AGENCY USE ONLY		
Date Received		
Year	Month	Day

National Pollutant Discharge Elimination System (NPDES)

**PERMIT OWNER AFFILIATION DESIGNATION FORM
(Individual Legally Responsible for Permit)**

Use this form if there has been:

NO CHANGE in facility ownership or facility name, but the individual who is legally responsible for the permit has changed.

If the name of the facility has changed, or if the ownership of the facility has changed, do NOT use this form. Instead, you must fill out a Name-Ownership Change Form and submit the completed form with all required documentation.

What does “legally responsible individual” mean?

The person is either:

- The responsible corporate officer (for a corporation);
- The principle executive officer or ranking elected official (for a municipality, state, federal or other public agency);
- The general partner or proprietor (for a partnership or sole proprietorship); or
- The duly authorized representative of one of the above.

1) Enter the permit number for which this change in Legally Responsible Individual (“Owner Affiliation”) applies:

Individual Permit

N	C	S							
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(or)

Certificate of Coverage or No Exposure

N	C	G							
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2) Facility Information:

Facility name: _____

Company/Owner Organization: _____

Facility address: _____

Address

City

State

Zip

To find the current **legally responsible person** associated with your permit, go to the [Stormwater Permit Contact Summary Report](#) and enter your permit number.

3) OLD OWNER AFFILIATION that should be removed:

Previous legally responsible individual: _____

First

MI

Last

