EF-14A

Management Review Minutes

Date:		Time		Location	
Meeting Chairman					

Attendance Roster

Name	Job Title/Function	EMS Function

	Inputs to Meeting	Comments / Action Items
☐	Audit results	
☐	Compliance Evaluations	
☐	External Communications	
☐	Environmental Performance (esp Key Characteristics)	
☐	Objectives and Targets Status	
☐	CARs and PARs Status	
☐	Followup Actions from Previous MRs	
☐	Changing Circumstances (esp Legal Reqt's)	
☐	Recommendations for Improvements	

Management Review Declaration Statement

1) Is the EMS suitable, adequate and effective? Yes ☐ No ☐

2) Have opportunities been assessed for improvement? Yes ☐ No ☐

3) Does the EMS need to be changed (policy, targets.objectives, other)? Yes ☐ No ☐

Comments:

Next Meeting Scheduled

Date		Time:		Location	
Topic					