North Carolina Department of Environmental Quality

# SCOPING MEETING REQUEST

***Please complete all the information below. Call and email the appropriate regional permitting assistance coordinator with the completed form.***

* *Asheville Region: Travis Smith 828 296-4698* [*travis.smith@deq.nc.gov*](mailto:travis.smith@deq.nc.gov)
* *Fayetteville Region: Krystal Plemmons 910-433-3353* [*krystal.plemmons@deq.nc.gov*](mailto:krystal.plemmons@deq.nc.gov)
* *Mooresville Region: Stephanie Landers 704-235-2107* [*stephanie.landers@deq.nc.gov*](mailto:stephanie.landers@deq.nc.gov)
* *Raleigh Region: David Lee 919-791-4204* [*david.lee@deq.nc.gov*](mailto:david.lee@deq.nc.gov)
* *Washington Region: Emerson Brown 252-948-3842* [*emerson.brown@deq.nc.gov*](mailto:emerson.brown@deq.nc.gov)
* *Wilmington Region: Cameron Weaver 910-796-7265* [*cameron.weaver@deq.nc.gov*](mailto:cameron.weaver@deq.nc.gov),

*Tina Burd 910-796-7324* [*tina.burd@deq.nc.gov*](mailto:tina.burd@deq.nc.gov)

* *Winston-Salem Region: Paul Williams 336-776-9631* [*paul.e.williams@deq.nc.gov*](mailto:paul.e.williams@deq.nc.gov)

Project Name:       County:

Applicant:       Company:

Address:       City:       State:       Zip:

Phone:       Alt.Phone:       Email:

Physical Location of Project:

Engineer/Consultant:       Company:

Address:       City:       State:       Zip:

Phone:       Alt Phone:       Email:

**Along with this completed form, please send a detailed project narrative, a PDF site plan, a vicinity map with road names, a list of questions and topics of concern, and what you hope to gain from the scoping meeting. Please organize thoughts and presentations as much as possible.**

The project narrative should consist of the following, when available:

* Existing Conditions- List of existing permits, previous project name(s) or owner name(s), existing compliance or pollution incidents, current conditions or development on site, size of tract, streams or wetlands on-site\*, stream name and classification, historical significance of property, seasonal high water table elevation, riparian buffers, areas of environmental concern, setbacks.
* Proposed- **Full scope of project** with development phase plan, acreage to be disturbed (land/water), wetlands to be disturbed, disposal areas, logics, waste treatment & water supply proposed, soils report availability, % impervious surface, stormwater treatment and number of BMPs, public or private funding.

*\*Relative to Wetlands – Wetland must be delineated by a US Army Corps Regulatory Official, and coastal marsh by a Coastal Management Field Rep., or a qualified environmental consultant, before undertaking work such as filling, excavating, or land clearing. The US Army Corps of Engineers (USACE) and/or the Division of Coastal Management must approve the delineations. Wetland delineations are valid for not exceeding five years from the date of USACE approval.*

**Agencies Involved: Check all agencies that may be involved with the project:**

National Marine Fisheries,  U.S. Fish & Wildlife,  U.S. Army Corps of Engineers,  NC State Historic Office

NC Wildlife Resources,  Marine Fisheries,  Coastal Management,  Stormwater,  Sediment & Erosion Control

Mining,  Dams,  Shellfish Sanitation,  Water Resources,  NPDES,  Non-Discharge,  401/buffer

Public Water Supply,  Air Quality,  Solid Waste,  UST,  Hazardous Waste,  Superfund,  Brownfields

Other      ,  Other      ,  Other      ,  Other      ,  Other      ,  Other