North Carolina Department of Environmental Quality

# SCOPING MEETING REQUEST

***Please complete all the information below. Call and email the appropriate regional permitting assistance coordinator with the completed form.***

* *Asheville Region: Travis Smith 828 296-4698* *travis.smith@deq.nc.gov*
* *Fayetteville Region: Krystal Plemmons 910-433-3353* *krystal.plemmons@deq.nc.gov*
* *Mooresville Region: Stephanie Landers 704-235-2107* *stephanie.landers@deq.nc.gov*
* *Raleigh Region: David Lee 919-791-4204* *david.lee@deq.nc.gov*
* *Washington Region: Emerson Brown 252-948-3842* *emerson.brown@deq.nc.gov*
* *Wilmington Region: Cameron Weaver 910-796-7265* *cameron.weaver@deq.nc.gov*,

*Tina Burd 910-796-7324* *tina.burd@deq.nc.gov*

* *Winston-Salem Region: Paul Williams 336-776-9631* *paul.e.williams@deq.nc.gov*

Project Name:       County:

Applicant:       Company:

Address:       City:       State:       Zip:

Phone:       Alt.Phone:       Email:

Physical Location of Project:

Engineer/Consultant:       Company:

Address:       City:       State:       Zip:

 Phone:       Alt Phone:       Email:

**Along with this completed form, please send a detailed project narrative, a PDF site plan, a vicinity map with road names, a list of questions and topics of concern, and what you hope to gain from the scoping meeting. Please organize thoughts and presentations as much as possible.**

The project narrative should consist of the following, when available:

* Existing Conditions- List of existing permits, previous project name(s) or owner name(s), existing compliance or pollution incidents, current conditions or development on site, size of tract, streams or wetlands on-site\*, stream name and classification, historical significance of property, seasonal high water table elevation, riparian buffers, areas of environmental concern, setbacks.
* Proposed- **Full scope of project** with development phase plan, acreage to be disturbed (land/water), wetlands to be disturbed, disposal areas, logics, waste treatment & water supply proposed, soils report availability, % impervious surface, stormwater treatment and number of BMPs, public or private funding.

*\*Relative to Wetlands – Wetland must be delineated by a US Army Corps Regulatory Official, and coastal marsh by a Coastal Management Field Rep., or a qualified environmental consultant, before undertaking work such as filling, excavating, or land clearing. The US Army Corps of Engineers (USACE) and/or the Division of Coastal Management must approve the delineations. Wetland delineations are valid for not exceeding five years from the date of USACE approval.*

**Agencies Involved: Check all agencies that may be involved with the project:**

[ ]  National Marine Fisheries, [ ]  U.S. Fish & Wildlife, [ ]  U.S. Army Corps of Engineers, [ ]  NC State Historic Office

[ ]  NC Wildlife Resources, [ ]  Marine Fisheries, [ ]  Coastal Management, [ ]  Stormwater, [ ]  Sediment & Erosion Control

[ ]  Mining, [ ]  Dams, [ ]  Shellfish Sanitation, [ ]  Water Resources, [ ]  NPDES, [ ]  Non-Discharge, [ ]  401/buffer

[ ]  Public Water Supply, [ ]  Air Quality, [ ]  Solid Waste, [ ]  UST, [ ]  Hazardous Waste, [ ]  Superfund, [ ]  Brownfields

[ ]  Other      , [ ]  Other      , [ ]  Other      , [ ]  Other      , [ ]  Other      , [ ]  Other