



Food Waste Reduction Grant Final Report

Instructions:

One month prior to the end of the grant contract, please submit a draft final report to your Food Waste Reduction (FWR) grant manager. If you are not sure who your FWR grant manager is, contact Christine Wittmeier at (919) 707-8121 or email christine.wittmeier@deq.nc.gov.

Your FWR grant manager will review the draft report, note necessary changes or additions, and return it to you for modification. When all the modifications are complete, submit the final report back to your FWR grant manager, along with photo(s), a final request for remaining grant funds, and any outstanding receipts or other documentation of expenditures.

Final Report:

Please complete the information below:

Part A: Contract Information

Grantee Name:	
Grantee Tax ID #	
Grant Contract #:	
Contract Start Date:	
Contract End Date:	
Date of This Report:	
Preparer of This Report:	
Phone Number:	
Email Address:	

Part B: Project Information

1. What were the original goals and expectations of this grant project?

2. If applicable, how have those goals and expectations been revised or refined during the project?

3. Describe the project's accomplishments. Did the project meet its goals?



Food Waste Reduction Grant Final Report

- 4. Describe any unanticipated events (negative and positive) that occurred while conducting this project.**

- 5. What would you do differently if you could do the project over again?**

- 6. Please provide a description of the waste reduction impact of the grant (e.g., amount and kind of materials donated/composted). Please include a projection of how many additional tons of wasted food will be diverted from landfill disposal each year as a result of this grant project.**

- 7. How many households or businesses are impacted by this grant project?**

- 8. If applicable, how many jobs (i.e., full-time equivalents (FTEs)) were created as a result of this grant project?**

- 9. Please provide photos showing the item(s) purchased or upgrades made with grant funds. Photos can be included as additional pages to this report or submitted as email attachments.**



Food Waste Reduction Grant Final Report

Part C. Financial Information

Note: Total project funding and total project expenditures should match exactly.

Project Funding:	Expenditures:
FWR Grant funds \$	Enter line item and description for each kind of expenditure. Add lines as necessary. <Enter equipment 1 here> \$
Organization cash match \$	<Enter equipment 2 here> \$
Funds from other sources \$ (list)	<Enter equipment 3 here> \$
Total project funding \$	Total project expenditures \$