Instructions for the Quota Monitoring Reporting Form (Log)

2025

To correctly complete the Quota Monitoring Reporting Form, record the following information:

1. **Dealer Name** – record the name of the Dealer that has the Quota Monitoring Permit.
2. **Dealer #** - record the Dealer License Number (D - number) for the permitted dealer location.
3. **Date Landed** – record the date of landing for the monitored species being reported.
4. **Permit #** - record the permit number issued by the NCDMF. Each permit has a unique number. This permit number is not the same as the D – number.
5. **No Landings** – check the box(s) if no landings occurred for a permitted fishery for the day being reported.

6. **Record the required information, including no landings, for each permitted fishery** (Striped Bass, Atlantic Ocean Flounder, Estuarine Flounder, Spiny Dogfish, and Black Sea Bass North of Cape Hatteras):

   a) **Striped Bass –** Record the number of tags used and total pounds landed by gear type and/or specific area for each area selected on the permit.
   b) **Estuarine Flounder –** Record the number of vessels used and the total pounds landed by each gear type in each area.
   c) **Atlantic Ocean Flounder, Spiny Dogfish, and Black Sea Bass N. Hatteras** – Record the number of vessels and the total pounds landed **for each species.**

7. **Signature and Date** (the Permittee or Designee is responsible for ensuring that all information is correct in all the required fields and must sign and date the form prior to submittal to DMF).

The permitted Fish Dealer must submit logs electronically, or by fax or e-mail by noon daily, to report landings for the previous day (midnight to midnight) including weekends to the Quota Monitoring Biologist:

Fax: 252-515-5608 | **Email:** QuotaMonitoring@deq.nc.gov

NOTE: If landings are called in, the paper logs must still be completed for each day of the season and **mailed/emailed to the NCDMF no later than five (5) days after the close of the season for the permitted fishery.**

Landings for Fridays and Saturdays may be submitted on the following Monday (by noon). Submit **one** reporting form for each day, even if no landings occurred. For example: on Monday, submit one form for Friday, one form for Saturday and one form for Sunday.

- The completed Reporting Forms and other related documentation must be kept for a period of not less than 3 years, in accordance with 15A NCAC 3I.0114.

- **This Reporting Form does NOT replace Trip Tickets.** All NCDMF Trip Ticket Program reporting requirements must continue to be followed.

Division of Marine Fisheries

QUOTA MONITORING PERMITS DAILY REPORTING FORM (LOG)

Dealer Name	Dealer #	Date Landed (Mo/Day/Yr)

STRIPED BASS HARVEST — Permit

ATLANTIC OCEAN — *CHECK OR "X" BOX IF NO LANDINGS

Gill Net		Trawl		Beach Seine	
No. of Tags Used		No. of Tags Used		No. of Tags Used	
Pounds		Pounds		Pounds	

ALBEMARLE SOUND MANAGEMENT AREA *NO LANDINGS

SOUTHERN AREA *NO LANDINGS

No. of Tags Used		No. of Tags Used	
Pounds		Pounds	

CENTRAL AREA — *CHECK OR "X" BOX IF NO LANDINGS

Pungo River		Neuse River		Bays (N of Far Creek) Pamlico Sound	
No. of Tags Used		No. of Tags Used		No. of Tags Used	
Pounds		Pounds		Pounds	
Pamlico River		**Outer Banks, Pamlico Sound**		**White Oak River**	
No. of Tags Used		No. of Tags Used		No. of Tags Used	
Pounds		Pounds		Pounds	
Bay River		**Bays (Far Creek & S/E) Pamlico Sound**		**Carteret Co. (except White Oak River)**	
No. of Tags Used		No. of Tags Used		No. of Tags Used	
Pounds		Pounds		Pounds	

ESTUARINE FLOUNDER HARVEST — *NO LANDINGS — Permit

MOBILE GEARS				POUND NET					
Northern Area		Southern Area		Northern Area		Central Area		Southern Area	
No. of Vessels Used		No. of Vessels Used		No. of Vessels Used		No. of Vessels Used		No. of Vessels Used	
Pounds		Pounds		Pounds		Pounds		Pounds	

ATLANTIC OCEAN FLOUNDER HARVEST — *NO LANDINGS — Permit

Number of Vessels Used in Harvest		Pounds	

SPINY DOGFISH HARVEST — *NO LANDINGS — Permit

Number of Vessels Used in Harvest		Pounds	

BLACK SEA BASS N. HATTERAS HARVEST — *NO LANDINGS — Permit

Number of Vessels Used in Harvest		Pounds	

I certify that all information recorded above is true, accurate, and complete.

Permittee or Designee Signature:_____ Date:_____

North Carolina Division of Marine Fisheries, PO Box 769, Morehead City, NC 28557-0769