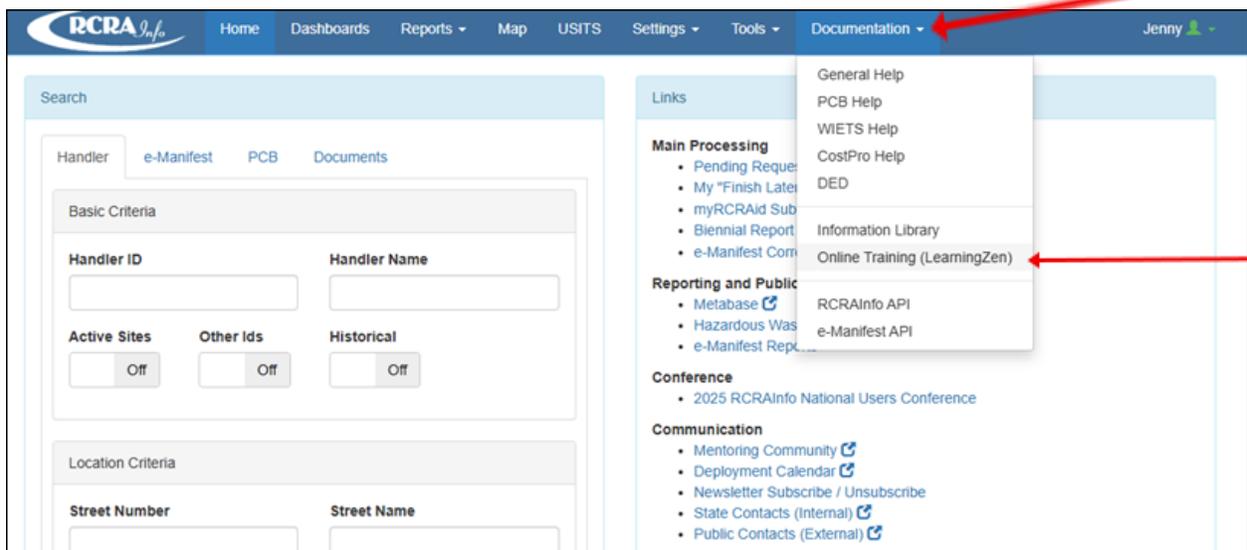


LearningZen (On-Line) Training for RCRAInfo Industry Application Users Accessed Through RCRAInfo

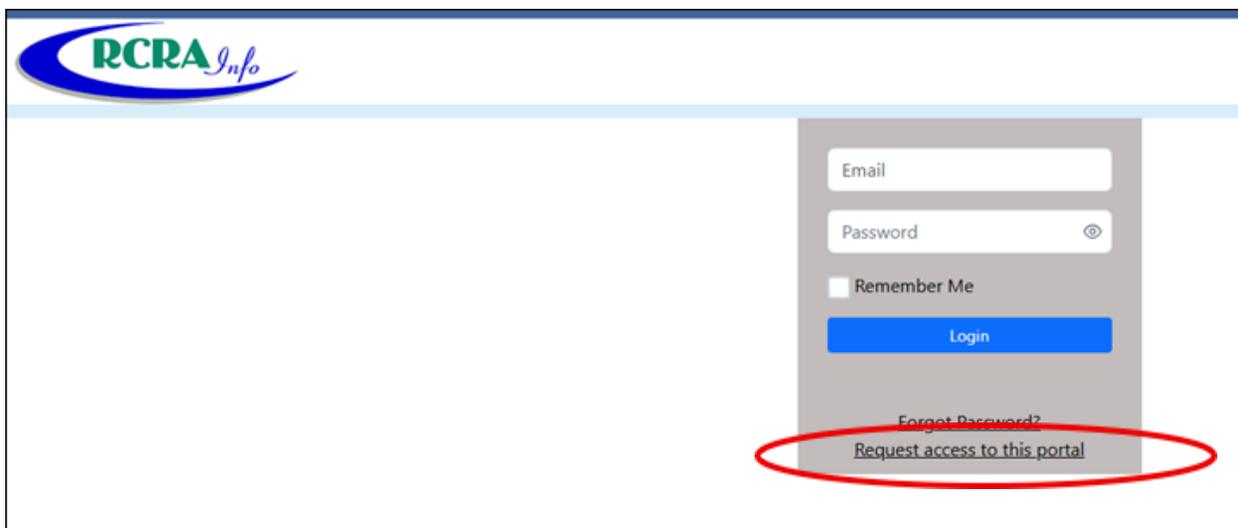
To access this training, you must have a RCRAInfo account. If you do not already have an account, see steps 1-18 of the Guide for RCRAInfo Registration and Notification Submittal at this link: <https://www.deq.nc.gov/waste-management/dwm/hw/8700-guidelines/guide-rcrainfo-registration-and-notification/download?attachment>

If you already have a RCRAInfo account, sign into RCRAInfo at this link: <https://rcrainfo.epa.gov>

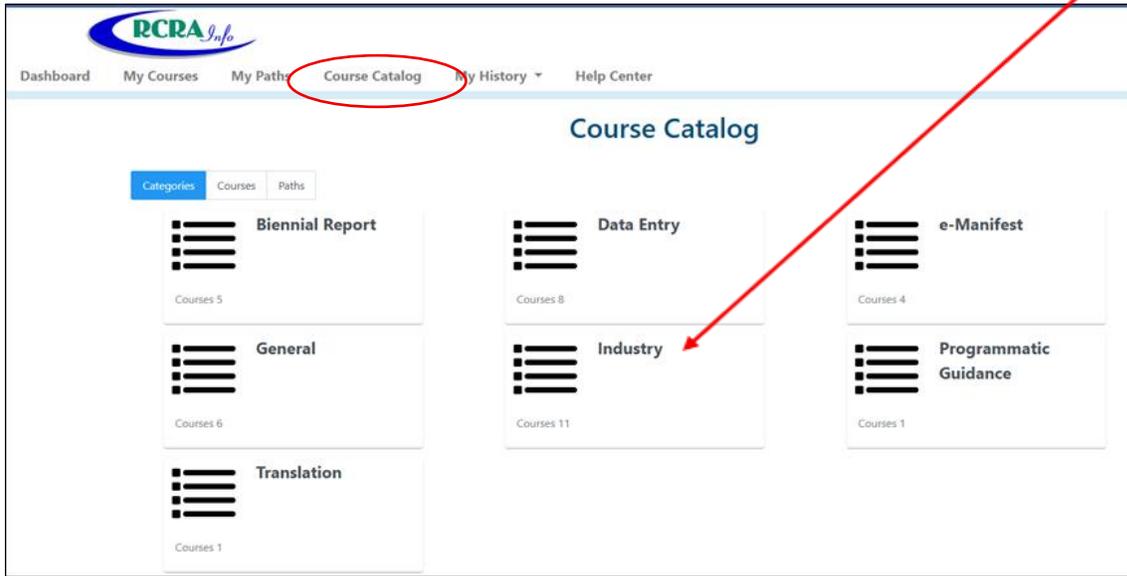
Go to “Documentation” and select “Online Training (LearningZen).” (RCRAInfo screen may look a little different than these screenshots, but there should be an option to get to LearningZen somewhere in the menu.)



Even though there is a “RCRAInfo” icon on this page, LearningZen is an external application. Your RCRAInfo password will not initially work here. If you not already registered in LearningZen, you will need to “**Request access to this portal.**” Once you are registered, you may set up your LearningZen password to be the same as your RCRAInfo password.



Go to the Course Catalog and select Industry. (Your course catalog may appear different than this. You should have an “Industry” option).



There are currently 11 on-line courses offered for RCRAInfo Industry Application Users (listed below). Some of the below courses may not be relevant to your site as noted below.

e-Manifest Billing

In this course, you will learn how to submit payments to the EPA for costs incurred for the receipt of manifested RCRA hazardous waste using the RCRAInfo Industry Application.

“e-Manifest Billing” is applicable only to the treatment, storage, and disposal facility that receives hazardous waste.

Introduction to e-Manifest

This course provides an introduction to the RCRAInfo Industry Application e-Manifest module including brief descriptions of the various methods by which a manifest may be submitted to EPA including electronic, hybrid, data + image, and image only.

RCRAInfo Industry Application Biennial Report Module

This course is designed to teach you how to provide your biennial report submission (EPA Form 8700-13A/B - Hazardous Waste Report) to your regulator using the RCRAInfo Industry Application.

RCRAInfo Industry Application Manifest Corrections

In this course, you will learn how to correct a manifest, save and sign a corrected manifest, revert to a previous version, and respond to regulator requested corrections.

RCRAInfo Industry Application myRCRAid Module

This course is designed to teach you how to submit your 8700-12 Site Identification Form to your regulator using the RCRAInfo Industry Application myRCRAid module. Additionally, you will learn how to mark submissions as ready for signature and view prior submissions.

RCRAInfo Industry Application Overview Tab

This course is designed to teach you about the information in the Overview Tab of the RCRAInfo Industry Application and learn how to act upon the information.

RCRAInfo Industry Application User Registration

In this course you will learn the steps necessary to request a user account for the RCRAInfo Industry Application. You will also learn how to use CDX credentials to access the RIA, how to associate your account with new and existing sites, and how to add privileges to an RIA user.

Site Manager Roles and Responsibilities

The RCRAInfo Industry Application contains a Site Management permission that acts as a super user within the RIA. This course explains the roles and responsibilities of users that have been granted the Site Management permission.

Site Manager Roles and Responsibilities” refers to the RCRAInfo Site Manager permission level.

WIETS Annual Report

Exporters of hazardous waste and certain conditionally excluded wastes must file annual reports with EPA no later than March 1st of each year. In this course, you will learn how to create and submit your WIETS export annual report to the Environmental Protection Agency (EPA).

WIETS Export Notices

This course focuses on the notice that must be submitted to EPA Headquarters indicating your intent to export hazardous waste to a foreign country. In this course you will learn how to create an export notice, how to sign and submit the notice to EPA, and how to track the notice through the system.

WIETS Import Notices

This course focuses on the notice that must be submitted to EPA Headquarters indicating your intent to import hazardous waste from a foreign country. In this course you will learn how to create an import notice, how to sign and submit the notice to EPA, and how to track the notice through the system.

“WIETS” (Waste Import Exports Tracking System) is for sites that import and/or export hazardous waste.