



**North Carolina Department of Environmental Quality  
Division of Marine Fisheries  
SHELLFISH LICENSE  
APPLICATION INSTRUCTIONS (REV 2024-12)**

This application is to be completed and signed by individuals applying for a commercial Shellfish license. Individuals applying for a License for another under the authority of Power of Attorney must submit a **PHOTOCOPY** of the Power of Attorney and current picture identification.

**Eligibility:**

All North Carolina residents who seek to harvest commercial limits or to sell shellfish to a licensed fish dealer are eligible.

Provide a **PHOTOCOPY** of one of the following current picture identifications:

- Driver's License; or
- State Identification (issued by DMV); or
- Military Identification; or
- Passport; or
- Resident Alien Card (green card)

**A Shellfish License Application:(must be a North Carolina resident):**

- Must be a North Carolina resident.  
If you have moved to the state of North Carolina and have resided within the state for 60 days to six months and consider North Carolina as your permanent residence, you are required to complete the Certification of Eligibility for North Carolina Residency/Domicile.
- Complete the economic and gear surveys.
- Sign and date the application.
- Completed Certification Statement Form. Form must be notarized if applying for a new license.

**Fees:**

- See Commercial License and Permit Fee Sheet. If you need assistance, please contact any NC DMF License Office or call (252) 515-5500 or (800) 682-2632. Replacement Fee: There is a \$10.00 fee for replacing current/valid license.
- Method of payment: Personal check, Money Order, Cashier check, Cash (In person only), or Credit Card (In person only). Make payable to North Carolina Division of Marine Fisheries. There will be a \$35.00 service charge for returned checks.

You are required to notify the Division of Marine Fisheries of any address changes within 30 days. Incomplete applications submitted without required documentation will be deemed incomplete and returned to you unprocessed.

**Mail to:           North Carolina Division of Marine Fisheries  
License Office  
PO Box 769  
Morehead City, NC 28557**



North Carolina Department of Environmental Quality
Division of Marine Fisheries
SHELLFISH LICENSE
APPLICATION (REV 2024-12)

Select One: [ ] New Application [ ] Renew [ ] Replace [ ] Update

NC RESIDENCY: [ ] 60 Days – 6 months [ ] Over 6 months
Complete the Certification of Eligibility for NC Residency

Existing Shellfish License Number
(This number is printed on the license to the right of the words Shellfish License)

Individual Participant Information

Participant I.D., First Name, Middle Name, Last Name, Suffix
Check One: Driver's License, State I.D., Military I.D., Resident Alien I.D., Passport
No. / Expire Date / /
Date of Birth, Primary Residence (State), E-mail Address
Race, Gender, Physical Address, Mailing Address
Height, Weight, Address 1, Address 2
Eye Color, Hair Color, City, State, Zip, County, Country
Home Phone, Business Phone, Fax, Cellular Phone

Economic Survey (must be completed by Responsible Party)

First Name, Middle Name, Last Name, At least 50% of income derived from commercial fishing?
[ ] YES [ ] NO

Signature: Applicant signature Date
Must be signed to be valid



**North Carolina Department of Environmental Quality  
Division of Marine Fisheries  
LICENSE APPLICATION CERTIFICATION FORM  
(REV 2024-12)**

<b>OFFICE USE ONLY</b>		Year _____
PID #	_____	
License #	_____	
	_____	
	_____	
DMF Staff:	_____	
CA/CC/CH	BANK	_____
CH#	AMT	_____

**Certification Statement** *(This section must be completed by applicant)*

I, \_\_\_\_\_ certify that:

- All the information provided on this application and any supporting documentation provided is true, accurate, and complete. And further, for renewals, any changes in information or supporting documents have been provided at the time of renewal. I understand that any false information or fraudulent disclosures may result in termination of appropriate licenses, permits and related documents, revocation or suspension of marine fisheries licensing and other privileges, and in possible criminal prosecution.
- I am a resident of the State of : \_\_\_\_\_  
If claiming resident status in North Carolina, I certify further that *(check one)*:
  - I have been a legal resident for more than six months, or
  - If domiciled in North Carolina between 60 days and six months, I have completed and submitted with this application a notarized Certificate of Eligibility for North Carolina Residency.
- If applying for a Standard or Retired Standard Commercial Fishing License as a North Carolina Resident, I also certify that *(check the appropriate entry)*:
  - I filed a North Carolina State Income Tax Return for the previous calendar or tax year.
  - I was not required to file a North Carolina State Income Tax Return for the previous calendar or tax year.

I understand if there are any questions regarding the filing of a North Carolina State Income Tax Return, I may have to provide appropriate tax records, as requested by the Division of Marine Fisheries.
- For commercial fishing licenses, endorsements or registrations I certify that:
  - I currently have no marine fisheries licenses, permits, endorsements, or registrations under suspension or revocation and the privilege to hold such licenses, permits, endorsements, or registrations is not revoked or suspended.
  - I have not been convicted of four or more violations in any jurisdiction related to state or federal law or regulations involving or related to marine or estuarine resources during the previous three years.
- NC General Statute §113-221 requires the NC Division of Marine Fisheries to provide a current copy of the rules governing activities authorized by the license you are purchasing. You have the right to request a current rulebook in hardbound. The document is available on the Division of Marine Fisheries website on the "Rules and Regulations" webpage at <https://deq.nc.gov/about/divisions/marine-fisheries/rules-proclamations-and-size-and-bag-limits/rules>.
- For for-hire fishing licenses and endorsements, I affirm that I have liability insurance and that I am knowledgeable of USCG safety requirements for the vessel(s) used in the operation in accordance with G.S. 113-168.6.
- If application is for a Standard/Retired Commercial Fishing License with a Shellfish Endorsement or a Shellfish License for NC Residents I affirm that I have received the required harvester training.
- For Ocean Fishing Pier License, linear length of the pier and responsible parties has not changed.
- If applying for a Land or Sell License, I also certify that: *(check the appropriate entry)*
  - I have a commercial fishing license issued by the state of \_\_\_\_\_ (Other than North Carolina).
  - I have a federal permit that allows commercial fishing.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTARY (Only NEW applications must be notarized)**

State: \_\_\_\_\_ County: \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day and year of \_\_\_\_\_,

Notary Public: \_\_\_\_\_ My Commission expires: \_\_\_\_\_



**North Carolina Department of Environmental Quality  
Division of Marine Fisheries  
CERTIFICATION OF ELIGIBILITY FOR RESIDENCY / DOMICILE  
(REV 2024-12)**

<b>OFFICE USE ONLY</b>	Year _____
PID # _____	
PERMIT # _____	
DMF Staff: _____	

**Certification Statement (Both sections A & B must be completed by applicant)**

**Section A:**

I, \_\_\_\_\_, do hereby certify to the NC Division of Marine Fisheries  
*Print First Name, MI, Last Name*

that I have resided in North Carolina for sixty days to six months preceding the data of this application.

\_\_\_\_\_  
 Applicant's Signature Date  
**Must be signed to be valid**

**Section B:**

I, \_\_\_\_\_ do hereby certify to the NC Division of Marine Fisheries  
*Print First Name, MI, Last Name*

that on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, I established my bona fide residence or abode,  
 at \_\_\_\_\_;  
*Street City State Zip*

and I do hereby certify that at the time of establishment of such residence or abode, and at all times since, my intention was, has been, and is to maintain such abode, or some other bode located within the boundaries of the State of North Carolina as my principal place of residence, either permanently or indefinitely.

\_\_\_\_\_  
 Applicant's Signature Date  
**Must be signed to be valid**

**NOTARY**

State: \_\_\_\_\_ County: \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Notary Public: \_\_\_\_\_ My Commission expires: \_\_\_\_\_