

North Carolina Weatherization Assistance Program Training Plan



United States Department of Energy

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NC Department of Environmental Quality,
State Energy Office

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Purpose

Workforce development is one of the nationwide program priorities of the U.S. Department of Energy (DOE) Weatherization Assistance Program (WAP), including the Infrastructure Investment and Jobs Act (IIJA) WAP. The WAP seeks to grow a highly skilled, diverse, and well-trained workforce to meet the increased demand for energy efficiency retrofits in low-income households.

The purpose of the North Carolina (NC) WAP Training Plan is to establish expectations for training requirements for the NC weatherization workforce to deliver high-quality weatherization services according to standard specifications, and to provide training guidance and resources. It also provides guidance on availability and use of Training and Technical Assistance (T&TA) funds. This is in alignment with and part of the U.S. Department of Energy (DOE) WAP Quality Work Plan, as described in Weatherization Program Notice (WPN) 22-4, to support and verify quality work, and as required by 10 CFR 440.12(b)(7).

The Weatherization Process and Rules

Program Managers and *Weatherization Administration staff* conduct outreach to find potential clients. After a household applies, Weatherization Administration staff verify income and eligibility. Within 30 days, the Subgrantee must send a written approval or denial. Eligible clients are placed on a waiting list based on a priority score, with higher scores served first. Ineligible applicants must receive the reason for denial and information on how to appeal the decision.

After a client is approved, an energy audit is scheduled. The *Energy Auditor* evaluates the home and interviews the client to understand:

- How the client uses the home,
- Daily routines and lifestyle patterns, and
- Comfort and energy concerns.

The Energy Auditor also completes health and safety checks on combustion appliances, when applicable. They assess the home's thermal envelope (the "shell"), run a blower door test to measure the building's air leakage rate, and use an infrared scan to identify missing or uneven wall insulation. They then inspect the attic to confirm insulation levels and locate major air leakage areas.

If the home needs repairs that fall outside the weatherization scope, the home is deferred until the owner corrects the issues or another program can address them.

A licensed HVAC subcontractor evaluates, cleans, and tunes the primary heating/cooling system in the home. If a repair or replacement is needed and the client is eligible, the Heating and Air Repair and Replacement Program is used to address the issue.

For standard homes, data collected onsite (building sq. ft., air leakage rate, insulation levels, etc.) along with estimated costs are used in conjunction with the computerized energy audit or Priority List of Measures to develop a detailed work order that will save the maximum amount of energy for any given investment. Work orders generated specify health and safety work, heating and distribution system efficiency improvements, and air sealing and insulation work. The shell work is completed by either agency-staffed crews or agency-hired subcontractors. A work order is given to the *Crew Leader and/or*

Subcontractor, and trained *Retrofit Installers* are dispatched to the home to install energy efficiency measures.

Upon completion of all work, a *Quality Control Inspector* performs a final inspection using the initial energy audit, work orders, and all invoices submitted. This inspection is done to ensure workmanship of the highest quality and to ensure the program is charged for work that was completed. The client and the inspector sign off that the work has been done.

Once the home is inspected, the invoices are paid, and the job is closed. The *Weatherization Program Manager* routinely monitors local staff and subcontractor work to ensure proper administrative oversight.

Training Needs Assessment

Given the technical complexity and ongoing updates to the NC WAP, training is a high priority. New Subgrantee staff receive introductory training annually, supplemented by courses provided in response to Subgrantee needs, and DOE or NCDEQ mandates.

Training needs are determined through a combination of assessments and NC WAP monitoring. When monitoring identifies deficiencies, NC WAP may require specific training to be completed as part of corrective action.

Availability and Use of Training and Technical Assistance Funds

DOE Annual Formula WAP

Annual WAP subgrantees receive a portion of their annual budget for Training and Technical Assistance (T&TA) to maintain a qualified workforce capable of providing the highest quality of weatherization services. Subgrantees must follow the policies and procedures for allowable costs outlined in the annual [North Carolina Weatherization Assistance Plan](#), as well as the Weatherization Billing Allowable guidance distributed by NC WAP.

Training courses to support program delivery through the NC WAP's preferred training provider are available to all NC WAP weatherization agencies *free of registration costs through March 2027* because of funding through the IJJA WAP. Weatherization agencies are encouraged to take advantage of such offerings through the NC WAP preferred training provider, Everblue, through March 2027. WAP agencies are still responsible for costs related to traveling to the training location (in the case of in-person trainings), including lodging, meals, and transportation.

WAP agencies have the flexibility to choose other providers, with the added registration costs however, as well as choosing to attend conferences or workshops. Annual WAP subgrantees may enroll in courses through Everblue beyond March 2027, but they will need to use their T&TA funds to pay for training registration costs. Should IJJA funding be extended beyond 2027, this plan will follow the extension dates.

DOE Infrastructure Investment and Jobs Act (IJJA) WAP

IJJA subgrantees must follow the policies and procedures for allowable costs outlined in [North Carolina IJJA Weatherization Assistance Plan](#). Unlike the annual WAP, IJJA weatherization agencies do not have T&TA funds.

Training courses to support IJA program delivery are available to all NC weatherization agencies *free of registration costs through the NC WAP's preferred training provider through March 2027*. Weatherization agencies are encouraged to take advantage of such offerings through the NC WAP preferred training provider through March 2027. WAP agencies are still responsible for costs related to traveling to the training location (in the case of in-person trainings), including lodging, meals, and transportation.

WAP agencies have the flexibility to choose other providers, with the added registration costs, as well as choosing to attend conferences or workshops.

T&TA for Subcontractors

Subgrantees may pay for training-related expenditures for *NC WAP-approved subcontractors*, specifically relating to lodging, meals, and transportation for subcontractors to attend weatherization training through Everblue, at no registration costs (through March 2027). Training expenses are only allowable for subcontractors that have a fully executed Subcontractor Agreement with Subgrantees. Courses that are required for subcontractors to renew/maintain trade licenses are not allowable.

Subgrantees unsure if a particular training for a subcontractor is allowable should contact the NC WAP before funds are committed. Annual WAP Subgrantees are required to use state per diem rates based on the provisions of the *"North Carolina Weatherization Assistance Plan."* IJA WAP Subgrantees are required to use the state per-diem rates based on the provisions of the *"North Carolina IJA Weatherization Assistance Plan."*

Subcontractors must submit an invoice for the training indicating the persons in attendance, certificates of successful completion (if applicable), dates of travel, departure and arrival times, and daily breakdown of expenses. Subcontractors cannot receive per diem for meals that are already included in the cost of training. All expenses must be supported by receipts, except for meal per diem.

Training Pathways, Required and Recommended Courses

The following training pathways have been established through the NC WAP preferred weatherization training provider, Everblue, to provide a structured and guided route for learners in the weatherization network to gain specific skills related to their job title or career pathway. This sequence of courses ensures that individuals build a solid foundation before moving on to a more advanced career level or pathway.

Pathway Name	Required Courses	OJT	BPI Building Science Principles (BSP)	Weatherization 101	Weatherization Finance	Customer Service	Introduction to ASHRAE 62.2	Introduction to Heat Pump	Asbestos Awareness	EPA RRP Lead Safe Renovator – Initial	OSHA 10	Retrofit Installer Technician (Shell / Mechanical focus)	BPI Infiltration and Duct Leakage (IDL)	BPI Building Analyst Technician (BA-T)	Crew Leader II: Leadership and Conflict Resolution (Crew Leader Skills Training)	BPI Building Analyst Professional (BA-P)	HEP Energy Auditor (EA)	Weatherization Assistant v10 (WAwab)	HEP Quality Control Inspector (QCI)
	Pathway Total / Individual Total (hours). Includes OJT	30	16	4	4	4	2	1	2	8	10	40	10	24	4	10	48	24	24
Weatherization Administration																			
Weatherization Administration	29	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Weatherization Program Management	52	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Weatherization Field																			
Retrofit Installer Technician	114	30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crew Leader	152	30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy Auditor	237	30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Quality Control Inspector (QCI)	261	30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

In order to deliver the highest quality weatherization service in accordance with standard work specifications, it is a focus of the NC WAP to upskill the weatherization workforce by leveraging available IJJA funds. *The goal is for subgrantee and subcontractor staff in the various weatherization roles listed above to have completed all required courses and passed associated exams, and to maintain or improve their qualifications through continuing education and professional development. The NC WAP is offering a window of time through March 2027 for Subgrantee and subcontractor staff to complete the required courses above.* Staff without the required coursework and exams completed by then will not be authorized to charge their labor to WAP until properly credentialed. Time extensions may be requested on a case-by-case basis.

NC SEO will consider relevant, documented weatherization and energy efficiency experience when evaluating training and certification requirements for staff and crew who have not yet completed all required credentials. Subgrantees must track and maintain documentation of required training course completions and on-the-job training (OJT) records for staff and approved subcontractors and submit this documentation to NC SEO annually or as requested. This approach ensures that experienced workers are appropriately recognized for prior field experience, technical knowledge, and demonstrated competencies. Staff with qualifying experience may be eligible for modified training pathways, competency assessments, challenge exams, or accelerated certification timelines, as determined by NC SEO and as allowed under program guidelines and applicable funding requirements. All determinations will be documented and maintained in accordance with program monitoring, quality assurance, and compliance standards. See the table below for more information.

Weatherization administration: over 3 years of experience
<i>Courses Waived</i>
Weatherization 101
Introduction to Heat Pumps

Weatherization field: over 3 years of experience
<i>Courses Waived</i>
Weatherization 101
Introduction to Heat Pumps
Introduction to ASHRAE 62.2
Asbestos Awareness

*Industry Certifications (BPI, LEAD, and OSHA) cannot be waived.

Everblue continuously collaborates with subgrantees to identify evolving training needs and share training calendars. Some of the courses in the career pathways above, as well as additional offerings, are available through other North Carolina training providers. WAP agencies may elect to use alternative providers; however, doing so may result in additional registration costs. Everblue’s training is delivered online and at multiple locations throughout North Carolina to reduce travel requirements and minimize administrative and financial burden for subgrantees and subcontractors. If necessary and suitable, Everblue will also travel to a subgrantee’s offices to deliver training.

Subcontractor Training Requirements

These rules apply to subcontractors doing work for the NC WAP network. Subcontractors must meet these requirements by March 2027 and continue meeting them while under contract. Ratios are based on staff assigned to WAP work. A Crew Leader is defined as someone who has completed the Crew Leader Pathway.

- Shell contractors must have at least 1 trained Crew Leader for every 3 field workers.
 - The courses Weatherization 101 and Retrofit Installer Technician can be waived for a worker with 3 or more years of weatherization experience.
- HVAC contractors must have at least 1 trained staff person for every 3 field workers.
 - Required training: Building Science Principles (BSP), BPI Infiltration and Duct Leakage (IDL), Weatherization 101, and EPA Lead RRP Safe Renovator.
 - The course Weatherization 101 can be waived for a worker with 3 or more years of weatherization experience.
- Plumbing contractors must have at least 1 trained staff person for every 3 field workers.
 - Required training: BSP, Weatherization 101, and EPA Lead RRP Safe Renovator.
 - The course Weatherization 101 can be waived for a worker with 3 or more years of weatherization experience.
- Electrical contractors must have at least 1 trained staff person for every 3 field workers.
 - Required training: BSP, Weatherization 101, and EPA Lead RRP Safe Renovator.
 - The course Weatherization 101 can be waived for a worker with 3 or more years of weatherization experience.

Verification

Subgrantees must check that each subcontractor meets these requirements before work starts. Subgrantees must also make sure the subcontractor stays in compliance during the contract. Any experience waiver must be supported by approved documentation.

Course Offerings and Registration

The most up-to-date information from Everblue related to course schedules, training locations, and registration, can be found at <https://everbluetraining.com/get/north-carolina-weatherization-training/>. Course descriptions for each class can be found at the end of this document.

Pre-Apprenticeship

Individuals aspiring to work in the NC WAP should consider starting in the Energy Efficiency Pre-Apprenticeship program. This hands-on training opportunity will provide the education and on-the-job training necessary to become a home energy efficiency professional.

The Energy Efficiency Pre-Apprenticeship provides the opportunity to earn skills such as:

- Inspect appliances inside and outside of the home,
- Perform tests to check how well appliances work,
- Identify opportunities to improve energy efficiency,

- Suggest appliance upgrades,
- Physically install replacements and improvements, and
- Help families save money on their energy bills.

While there are no prerequisites to join this program, NC WAP requires interested individuals to complete an application and interview process to gauge interest and commitment into the program. More information can be found at <https://nc.apprenticeship.everbluetraining.com/>.

Participants should expect to attend training for 4 weeks. Training is a combination of online training, face-to-face instruction, and hands-on training at one of North Carolina’s weatherization training centers. There is no participant fee for the pre-apprenticeship program.

Courses

Weatherization Administration

Weatherization administration staff support program staff by providing foundational knowledge of building science, weatherization program operations, customer engagement, finance, and required program systems. This pathway strengthens agency capacity by ensuring administrative personnel understand field processes, compliance requirements, and reporting expectations.

Below is a list of the required and recommended training for this role.

Courses and Exams	Format	Duration
Required		
1) BPI Building Science Principles Training and Exam	Webinar	16 hours
2) Weatherization 101	Webinar	4 hours
3) Weatherization Finance	Webinar	4 hours
4) Customer Service	Webinar	4 hours
5) Introduction to Heat Pumps	Blended	1 hour

Weatherization Program Management

The Weatherization Program Management pathway is for individuals working in a management role within an agency (subgrantee) or subcontractor. These individuals are responsible for overseeing WAP operations, coordination, finance, and compliance. This pathway focuses on program-level understanding, full staff oversight, and alignment with reporting, performance, and monitoring requirements.

Below is a list of the required and recommended training for this role.

Courses and Exams	Format	Duration
Required		
1) BPI Building Science Principles Training and Exam	Webinar	16 hours

2) Weatherization 101	Webinar	4 hours
3) Weatherization Finance	Webinar	4 hours
4) Customer Service	Webinar	4 hours
5) Weatherization Assistant v10 (WAweb) Training	Webinar	24 hours
Recommended (optional)		
Introduction to ASHRAE 62.2	Webinar	2 hours

Retrofit Installer Technician

The Retrofit Installer Technician (also known as crew member, housing technician, and carpenter) is an entry level position that is primarily responsible for installing energy efficiency measures (air sealing, duct sealing, insulation installation, etc.). This pathway develops field staff competency in the installation of weatherization and energy efficiency measures through a combination of classroom instruction, hands-on training, and OJT. Emphasis is placed on safety, building science principles, and proper installation techniques to ensure quality and consistency. This position is part of subgrantee staff and/or subcontractor staff. A full summary of the Retrofit Installer Technician Job Task Analysis (JTA) can be found at <https://docs.nrel.gov/docs/fy12osti/51671.pdf>.

Below is a list of the required and recommended training for this role. In some cases, OJT is required before a formal class. OJT must be documented in the On-the-job Training Form found at the end of this plan. OJT can be offered by the subgrantee.

Courses and Exams	Format	Duration
Required		
On-the-job Training	In Person	30 hours
1) BPI Building Science Principles Training and Exam	Webinar	16 hours
2) Weatherization 101	Webinar	4 hours
3) Customer Service	Webinar	4 hours
4) Asbestos Awareness Training and Exam	Webinar	2 hours
5) EPA RRP Lead Safe Renovator (Initial) Training and Exam	Blended	8 hours
6) OSHA 10 Training and Exam	On Demand	10 hours
7) Retrofit Installer Technician (Shell / Mechanical focus) Training	Blended	40 hours
Recommended (optional)		
Introduction to ASHRAE 62.2	Webinar	2 hours
BPI Infiltration & Duct Leakage (IDL)	Blended	10 hours

Weatherization Installer Badges	On Demand	Varies
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Crew Leader

The Crew Leader (also known as the foreman) is the job that is primarily responsible for supervising and assisting in the retrofitting activities. Crew Leaders are trained to oversee installations, manage crews, and ensure work meets program standards and specifications. The Crew Leader is responsible for quality control, testing procedures, documentation, and conducting a final walk-through to ensure that all work is completed in a satisfactory manner. This pathway prepares experienced field staff to lead weatherization crews by integrating advanced training with leadership, supervision, and safety management. This position is part of the subgrantee staff and/or subcontractor staff. A full summary of the JTA can be found at: <https://docs.nrel.gov/docs/fy19osti/73578.pdf>.

Below is a list of the required and recommended training for this role. In some cases, OJT is required before a formal class. OJT must be documented in the On-the-job Training Form. OJT can be offered the Subgrantee.

Courses and Exams	Format	Duration
Required		
On-the-job Training	In Person	30 hours
1) All Training Required Under Retrofit Installer Technician		114 hours
2) BPI Infiltration & Duct Leakage (IDL) Training and Exam	Blended	10 hours
3) BPI Building Analyst Technician (BA-T) Training and Exam	Blended	24 hours
4) Crew Leader II: Leadership and Conflict Resolution (Crew Leader Skills Training)	Webinar	4 hours
Recommended (optional)		
Introduction to ASHRAE 62.2	Webinar	2 hours

Energy Auditor and Quality Control Inspector Certifications

The DOE Guidelines for Home Energy Professionals (HEP) project helps establish a national residential energy upgrade industry and a skilled and credentialed workforce. The project creates standard work specifications, advanced professional certifications for workers, and accredited training programs.

The Building Performance Institute (BPI) approves HEP Energy Auditor (EA) and Quality Inspector (QCI) candidates, issues HEP certifications, and tracks HEP continuing education. BPI requires candidates to apply for HEP certifications. This application documents a candidate’s education, training, and work experience and must be approved by BPI before a candidate can take a HEP examination. The application should be submitted at least 60 days before a candidate would like to take an exam. Candidates cannot take an exam for the same HEP classification more than 3 times in a 12-month period. Applications and prerequisite criteria can be found at <https://www.bpi.org/certified-professionals/energy-auditor/>.

Subgrantees must ensure that staff in positions requiring certification meet the applicable requirements.

If an individual is not certified within six months of hire, NC WAP will review the circumstances and, in coordination with the subgrantee, determine appropriate next steps on a case-by-case basis. Options may include allowing the individual to continue in the role while completing certification within an agreed-upon timeframe or reassigning the individual to duties that do not require certification until certification is obtained.

Energy Auditor (EA)

The Energy Auditor (also known as an auditor) is the job that is primarily responsible for evaluating the health and safety issues, durability, comfort, and energy use of a residential building. The Energy Auditor conducts advanced diagnostic tests, gathers and analyzes data, and creates energy models to draw conclusions and make recommendations to the client for improvements. This pathway emphasizes diagnostic testing, data collection, health and safety, and preparation for nationally recognized auditor certifications. This position is typically found at the subgrantee level but may be subcontracted out. A full summary of the JTA can be found at: <https://www.nrel.gov/docs/fy23osti/85300.pdf>.

Below is a list of the required and recommended training for this role. In some cases, OJT is required before a formal class. OJT must be documented in the On-the-job Training Form. OJT can be offered by the Subgrantee.

Courses and Exams	Format	Duration
Required		
On-the-job Training	In Person	30 hours
1) All Training Required Under Crew Leader		182 hours
2) Introduction to ASHRAE 62.2	Webinar	2 hours
3) Introduction to Heat Pumps	Webinar	1 hour
4) BPI Building Analyst Professional (BA-P) Training and Exam	On Demand	10 hours
6) Weatherization Assistant v10 (WAweb) Training	Webinar	24 hours
5) HEP Energy Auditor (EA)	Blended	48 hours
Recommended (optional)		
Multifamily Building Analyst Training and Exam	On Demand	12 hours

Quality Control Inspector (QCI)

The Quality Control Inspector (also known as the final inspector) is the job that is primarily responsible for ensuring the completion, appropriateness, and quality of energy upgrade work by conducting a methodical inspection of the building and performing safety and diagnostic tests. QCIs ensure compliance with DOE and NC WAP standards, support continuous improvement, and protect program integrity through rigorous quality assurance practices. This pathway provides advanced training for experienced professionals responsible for independent inspection and verification of completed weatherization work. This position is typically found at the subgrantee level but may be subcontracted out. A full summary of the JTA can be found at <https://www.nrel.gov/docs/fy23osti/85789.pdf>.

Below is a list of the required and recommended training for this role. In some cases, OJT is required before a formal class. OJT must be documented in the On-the-Job Training Form. OJT can be offered by the Grantee or the Subgrantee.

Courses and Exams	Format	Duration
Required		
On-the-job Training	In Person	30 hours
All Required Training Under Energy Auditor		297 hours
1) HEP Quality Control Inspector (QCI) Training and Exam	Webinar	24 hours
Recommended (optional)		
N/A		

Multifamily Building Analyst

The Multifamily Building Analyst (also known as a multifamily auditor) is the job that is primarily responsible for evaluating the health and safety issues, durability, comfort, and energy use of multifamily residential buildings. The Multifamily Building Analyst conducts advanced diagnostic tests, gathers and analyzes data, and creates energy models to draw conclusions and make recommendations to the client for improvements. This position is typically found at the subgrantee level but may be subcontracted out. A full summary of the JTA can be found at: <https://docs.nrel.gov/docs/fy14osti/60447.pdf>

Below is a list of the required and recommended training for this role. In some cases, OJT is required before a formal class. OJT must be documented in the On-the-Job Training Form. OJT can be offered by the Subgrantee.

Courses and Exams	Format	Duration
Required		
On-the-job Training	In Person	30 hours
1) All Training Required Under Energy Auditor		297 hours
2) Multifamily Building Analyst Training and Exam	On Demand	12 hours

Multifamily Quality Control Inspector

The Multifamily Quality Control Inspector is the job that is primarily responsible for ensuring that program standards and quality have been met in weatherized multifamily dwellings. In accordance with WPN 22-4, Quality Control Inspectors signing off on work in multifamily buildings must have an active Quality Control Inspector certification and complete a comprehensive training program based on the National Renewable Energy Laboratory Multifamily Quality Control Inspector JTA. This position is typically found at the subgrantee level but may be subcontracted out. A full summary of the Multifamily Quality Control Inspector position can be found at: <https://www.nrel.gov/docs/fy14osti/60537.pdf>

Below is a list of the required training and timeline for completion. In some cases, OTJ is required before

a formal class. OTJ must be documented in the On-the-Job Training Form found at the end of this plan. OJT can be offered by the Subgrantee.

Courses and Exams	Format	Duration
Required		
On-the-job Training	In Person	30 hours
All Required Training Under Multifamily Building Analyst		521 hours
All required Training Under Quality Control Inspector		351 hours
1) Multifamily Quality Control Inspector Training and Exam	On Demand	24 hours

Ongoing Continuing Education and Professional Development

It is important to engage in continuing and professional education to improve skills and knowledge and ensure the continuous quality of the NC WAP network. Continuing education courses are created and updated regularly to maintain better adaptability to industry changes and the environment.

Courses	Format	Recommended Retake
OSHA 10 Refresher	Online	OSHA requires every 3-5 years
Asbestos Awareness	Online	Annually
Lead RRP Refresher	Blended	EPA requires a refresher course be completed within 5 years after initial certification

Course Descriptions

Asbestos Awareness

Equips professionals with the knowledge to identify and handle asbestos-containing materials safely, minimizing health risks and ensuring compliance with regulations. This training is crucial for preventing exposure and protecting both workers and building occupants from the serious health hazards associated with asbestos. This course is approved for 1 BPI CEU.

BPI Building Science Principles (BSP)

Introduces fundamental building science concepts, including heat transfer, air flow, and moisture dynamics, providing a common technical foundation for all weatherization roles. During this introductory course, you'll learn how the systems in a homework assignment together to affect energy use, thermal comfort, and indoor air quality. This course is approved for 4 BPI CEUs.

BPI Building Analyst Technician (BA-T)

Prepares participants to conduct residential building science-based diagnostic tests and home performance data collection. This includes combustion safety and carbon monoxide testing,

blower door testing, and interior/exterior home inspection. This course is approved for 7.5 BPI CEUs.

BPI Building Analyst Professional (BA-P)

Prepares experienced auditors to perform comprehensive whole-house energy assessments in accordance with BPI professional standards. A BA-P uses energy modeling software to model the energy upgrade potential of a home and to develop a scope of work. BA-P professionals use the data collected from diagnostic tests to determine how a homeowner can improve the energy efficiency of their home, lower their energy bills, and create a healthier/safer space. This course is approved for 2.5 BPI CEUs.

BPI Infiltration and Duct Leakage (IDL)

Focuses on advanced air leakage and duct testing techniques to improve diagnostic accuracy and retrofit outcomes. This course teaches you how to measure, analyze, and reduce air infiltration and duct leakage using industry-standard BPI testing methods to improve comfort, energy performance, and building durability. This course is approved for 2.13 BPI CEUs.

BPI Multifamily Building Analyst

The BPI Multifamily Building Analyst program is for professionals who work with multifamily buildings to improve their energy efficiency, comfort, and safety. This certification focuses on the unique characteristics and challenges associated with multifamily buildings, such as their varied occupancy, multiple units, and complex systems. This course is approved for 4 BPI CEUs.

Crew Leader II: Leadership and Conflict Resolution (Crew Leader Training)

Builds leadership, communication, and conflict resolution skills for crew leaders managing field teams. This course is approved for 1 BPI CEU.

Customer Service

Focuses on effective communication, client interaction, and professionalism to support positive customer experiences and successful program delivery. This course is approved for 1 BPI CEU.

EPA RRP Lead Safe Renovator – Initial

Delivers EPA-required training on lead-safe work practices to protect occupants and workers during renovation and weatherization activities. This course is approved for 6 BPI CEUs.

EPA RRP Lead Safe Renovator – Refresher

Provides refresher training to maintain EPA Lead Safe Renovator certification and reinforce compliance with lead safety requirements. This course is approved for 2.5 BPI CEUs.

HEP Energy Auditor (EA)

Provides training aligned with Home Energy Professional standards for residential energy auditing. Offered by the Building Performance Institute and supported by the U.S. Department of Energy and the National Renewable Energy Laboratory, the Home Energy

Professional (HEP) Energy Auditor Certification is one of the industry's highest credentials for home energy auditing. This course is approved for 9.5 BPI CEUs.

HEP Quality Control Inspector (QCI)

Prepares participants to perform independent inspections and verify compliance with program and technical standards. A QCI is a residential energy efficiency professional who ensures the completion, appropriateness, and quality of energy upgrade work by conducting a methodological audit/inspection of the building, which includes performing safety and diagnostic tests and observing the work. This course is approved for 9.88 BPI CEUs.

Introduction to ASHRAE 62.2

Introduces residential ventilation standards and requirements to support occupant health and safety, which are critical for creating healthier living environments. This course not only covers the latest standards and requirements but also enhances your skills in selecting and implementing effective ventilation systems for various building projects. This course is approved for 1 BPI CEU.

Introduction to Heat Pumps

Introduces heat pump technology, system types, and basic operation within residential energy efficiency and weatherization contexts. This course is approved for 2.5 BPI CEU.

Multifamily Quality Control Inspector (QCI)

Multifamily Quality Control Inspector training provides the skills needed to assess and verify the quality of energy efficiency upgrades in multifamily buildings. This training ensures that projects meet industry standards, enhancing building performance and ensuring that energy-saving measures are properly implemented for long-term benefits. This course is approved for 18 BPI CEUs.

OSHA 10

Covers foundational occupational safety and health standards applicable to construction and weatherization work. The OSHA 10 Construction Safety Training is a fundamental safety training program developed by the Occupational Safety and Health Administration (OSHA) in the United States. It is designed to provide entry-level construction workers with essential knowledge about workplace safety and health hazards, ensuring they understand how to prevent accidents and injuries on-the-job. This course is approved for 10 BPI CEUs.

Retrofit Installer Technician

Delivers in-depth technical instruction on the installation of shell and mechanical energy efficiency measures, supported by hands-on practice. A Retrofit Installer Technician specializes in implementing energy-efficient upgrades in buildings, ensuring the proper installation and functionality of energy-saving measures. Their Crew Leader counterparts oversee weatherization and energy upgrade projects, focusing on project planning, quality control, safety, and effective communication with teams and clients. This course is approved for 12.5 BPI CEUs.

Weatherization 101

Provides an overview of the Weatherization Assistance Program (WAP), including program objectives, eligible measures, and the roles and responsibilities of staff and contractors. Participants will learn about their specific roles within the program, understand the importance of their contributions to energy efficiency and support for low-income households, and gain insights into how their work makes a difference. This course is approved for 2 BPI CEUs.

Weatherization Assistant v10 (WAweb)

Trains participants on the use of the WAweb system for data entry, reporting, and program documentation. WAweb training empowers professionals with the skills to efficiently utilize cutting-edge software for energy audits and building assessments, enhancing the accuracy and effectiveness of weatherization projects. This course is approved for 12 BPI CEUs.

Weatherization Finance

Provides a comprehensive overview of financial aspects related to weatherization programs, focusing on understanding funding sources, budgeting techniques, and cost principles for weatherization projects. This course is approved for 4 BPI CEUs.

Weatherization Installer Badges

Aligned with the U.S. Department of Energy (DOE) and National Renewable Energy Laboratory (NREL) weatherization badges toolkit, Everblue's Weatherization Installer Badges provide a high-quality and scalable alternative to multi-day training events. This course is approved for 25 BPI CEUs.

Annex 1 – On-The-Job Training Forms

North Carolina Weatherization Assistance Program ON-THE-JOB TRAINING FORM – RETROFIT INSTALLER TECHNICIAN - **Example**

Job Description: The Retrofit Installer Technician (also known as crew member, housing technician, and carpenter) is an entry level position that is primarily responsible for installing energy efficiency measures (air sealing, duct sealing, insulation installation, etc.). The following items are key abilities that shall be covered in on-the-job training (OJT). Select training topics from the list below.

Subgrantee _____ Date of Training: _____

Select Topic(s):

<input type="checkbox"/> Hook up to fall protection	<input type="checkbox"/> Review scope of work	<input type="checkbox"/> Identify duct leaks	<input type="checkbox"/> Remove roofing system
<input type="checkbox"/> Put on PPE	<input type="checkbox"/> Report items not on scope	<input type="checkbox"/> Seal ducts leaks	<input type="checkbox"/> Flash new penetrations
<input type="checkbox"/> Lock out/tag out protocol	<input type="checkbox"/> Control dust and debris	<input type="checkbox"/> Confirm ducts support	<input type="checkbox"/> Inventory tools used
<input type="checkbox"/> Set up ladder/scaffolding	<input type="checkbox"/> Identify leaks and bypasses	<input type="checkbox"/> Confirm duct insulation	<input type="checkbox"/> Inventory materials used
<input type="checkbox"/> Inspect jobsite for hazards	<input type="checkbox"/> Seal air leaks	<input type="checkbox"/> Install wind baffles	<input type="checkbox"/> Clean jobsite
<input type="checkbox"/> Follow LSW practices	<input type="checkbox"/> Identify for code violations	<input type="checkbox"/> Install blocking	<input type="checkbox"/> Participate in debrief
<input type="checkbox"/> Install moisture barrier	<input type="checkbox"/> Verify flashing	<input type="checkbox"/> Install vertical insulation	<input type="checkbox"/> Interact with client
<input type="checkbox"/> Report bulk moisture	<input type="checkbox"/> Install flashing	<input type="checkbox"/> Install horizontal insulation	Other:

Select how each topic was covered below (observation, demonstration, quiz, etc.)

Showed WxTV video on Attic Prep and Insulation
 Presented Sections 1 and 4 of Installer/Technician Fundamentals 2.0 from www.WAPTAC.org
 Reviewed relevant air sealing, duct sealing, and air sealing sections of the NC Installation Standards
 Demonstrated capping a chase, sealing balloon framing, flagging junction boxes, and placing depth markers
 Observed trainee capping a chase, sealing balloon framing, flagging junction boxes, and placing depth markers.

Describe any planned follow-up and target date:

Will cover ducts and flashing at W001-15 on March 13, 2026
 Trainee will do Lead Safe Work Practices Training the week of March 24, 2026.

As the Instructor, I have covered the topics indicated above in the manner specified and the trainee has demonstrated basic competency. As the Trainee, I certify that I have received training on the topics above.

Instructor’s Information:

Trainee’s Information:

**North Carolina Weatherization Assistance Program
ON-THE-JOB TRAINING FORM – RETROFIT INSTALLER TECHNICIAN**

Job Description: The Retrofit Installer Technician (also known as crew member, housing technician, and carpenter) is an entry level position that is primarily responsible for installing energy efficiency measures (air sealing, duct sealing, insulation installation, etc.). The following items are key abilities that shall be covered in on-the-job training (OJT). Select training topics from the list below.

Subgrantee _____ Date of Training: _____

Select Topic(s)

<input type="checkbox"/> Hook up to fall protection	<input type="checkbox"/> Review scope of work	<input type="checkbox"/> Identify duct leaks	<input type="checkbox"/> Remove roofing system
<input type="checkbox"/> Put on PPE	<input type="checkbox"/> Report items not on scope	<input type="checkbox"/> Seal ducts leaks	<input type="checkbox"/> Flash new penetrations
<input type="checkbox"/> Lock out/tag out protocol	<input type="checkbox"/> Control dust and debris	<input type="checkbox"/> Confirm ducts support	<input type="checkbox"/> Inventory tools used
<input type="checkbox"/> Set up ladder/scaffolding	<input type="checkbox"/> Identify leaks and bypasses	<input type="checkbox"/> Confirm duct insulation	<input type="checkbox"/> Inventory materials used
<input type="checkbox"/> Inspect jobsite for hazards	<input type="checkbox"/> Seal air leaks	<input type="checkbox"/> Install wind baffles	<input type="checkbox"/> Clean jobsite
<input type="checkbox"/> Follow LSW practices	<input type="checkbox"/> Identify for code violations	<input type="checkbox"/> Install blocking	<input type="checkbox"/> Participate in debrief
<input type="checkbox"/> Install moisture barrier	<input type="checkbox"/> Verify flashing	<input type="checkbox"/> Install vertical insulation	<input type="checkbox"/> Interact with client
<input type="checkbox"/> Report bulk moisture	<input type="checkbox"/> Install flashing	<input type="checkbox"/> Install horizontal insulation	Other:

Select how each topic was covered below (observation, demonstration, quiz, etc.)

Describe any planned follow-up and target date:

As the Instructor, I have covered the topics indicated above in the manner specified and the trainee has demonstrated basic competency. As the Trainee, I certify that I have received training on the topics above.

Instructor's Information:

Trainee's Information:

**North Carolina Weatherization Assistance Program
ON-THE-JOB TRAINING FORM – CREW LEADER**

Job Description: The Crew Leader (also known as foreman) is the job that is primarily responsible for supervising and assisting in the retrofitting activities. Crew Leaders are trained to oversee installations, manage crews, and ensure work meets program standards and specifications. The Crew Leader is responsible for quality control, testing procedures, documentation, and conducting a final walk-through to ensure that all work is completed in a satisfactory manner

Subgrantee _____ Date of Training: _____

Select Topic(s):

<input type="checkbox"/> Identify required paperwork	<input type="checkbox"/> Visually inspect job	<input type="checkbox"/> Revise work order if needed	<input type="checkbox"/> Document material usage
<input type="checkbox"/> Develop work schedule	<input type="checkbox"/> Confirm prerequisite work	<input type="checkbox"/> Monitor safety practices	<input type="checkbox"/> Document man hours
<input type="checkbox"/> Evaluate energy audit	<input type="checkbox"/> Develop site safety plan	<input type="checkbox"/> Monitor resources	<input type="checkbox"/> Document lead renovator
<input type="checkbox"/> Evaluate work order	<input type="checkbox"/> Review job with client	<input type="checkbox"/> Verify material usage	<input type="checkbox"/> Document job photo
<input type="checkbox"/> Identify materials needed	<input type="checkbox"/> Answer client questions	<input type="checkbox"/> Verify end of day clean up	<input type="checkbox"/> Document change orders
<input type="checkbox"/> Identify staff needed	<input type="checkbox"/> Protect interior of home	<input type="checkbox"/> Verify completed work	<input type="checkbox"/> Lead crew debrief
<input type="checkbox"/> Identify PPE needed	<input type="checkbox"/> Test in/interim readings	<input type="checkbox"/> Test out	<input type="checkbox"/> Submit all documentation
<input type="checkbox"/> Set client expectations	<input type="checkbox"/> Execute work order	<input type="checkbox"/> Complete clean up	Other:

Select how each topic was covered below (observation, demonstration, quiz, etc.)

Describe any planned follow-up and target date:

As the Instructor, I have covered the topics indicated above in the manner specified and the trainee has demonstrated basic competency. As the Trainee, I certify that I have received training on the topics above.

Instructor's Information:

Trainee's Information:

**North Carolina Weatherization Assistance Program
ON-THE-JOB TRAINING FORM – ENERGY AUDITOR**

Job Description: The Energy Auditor (also known as auditor) is the job that is primarily responsible for evaluating the health and safety issues, durability, comfort, and energy use of a residential building. The Energy Auditor conducts advanced diagnostic tests, gathers and analyzes data, and creates energy models to draw conclusions and make recommendations to the client for improvements. This pathway emphasizes diagnostic testing, data collection, health and safety, and preparation for nationally recognized auditor certifications.

Subgrantee _____ Date of Training: _____

Select Topic(s):

___ Establish client relations	___ Get building measurements	___ Collect door data	___ Evaluate H&S
___ Represent the organization	___ Collect appliance data	___ Collect foundation data	___ Evaluate structural integrity
___ Maintain professionalism	___ Collect H&S data	___ Collect roof data	___ Scan walls with IR camera
___ Collect building information	___ Collect ventilation data	___ Perform blower door test	___ Determine if SHPO needed
___ Review energy consumption	___ Identify building insulation	___ Perform duct test	___ Select measures to be done
___ Document building history	___ Collect attic data	___ Evaluate appliances	___ Generate work order
___ Visual inspection building	___ Collect window data	___ Evaluate HVAC system	___ Discuss job in Crew Leader
___ Collect base load data	___ Collect wall data	___ Perform combustion tests	Other:

Select how each topic was covered below (observation, demonstration, quiz, etc.)

Describe any planned follow-up and target date:

As the Instructor, I have covered the topics indicated above in the manner specified and the trainee has demonstrated basic competency. As the Trainee, I certify that I have received training on the topics above.

Instructor's Information:

Trainee's Information:

**North Carolina Weatherization Assistance Program
ON-THE-JOB TRAINING FORM – QUALITY CONTROL INSPECTOR**

Job Description: The Quality Control Inspector (also known as final inspector) is the job that is primarily responsible for ensuring the completion, appropriateness, and quality of energy upgrade work by conducting a methodical inspection of the building and performing safety and diagnostic tests. QCIs ensure compliance with DOE and NC WAP standards, support continuous improvement, and protect program integrity through rigorous quality assurance practices.

Subgrantee _____ Date of Training: _____

Select Topic(s)

<input type="checkbox"/> Maintain professionalism	<input type="checkbox"/> Review all invoices	<input type="checkbox"/> Determine pass/fail of work	<input type="checkbox"/> Document work w/ photos
<input type="checkbox"/> Review client file	<input type="checkbox"/> Review lead renovator	<input type="checkbox"/> Determine work complete	<input type="checkbox"/> Have client sign off on job
<input type="checkbox"/> Review scope of work	<input type="checkbox"/> Review SHPO	<input type="checkbox"/> Verify no missed measures	<input type="checkbox"/> Sign off on job
<input type="checkbox"/> Review energy audit	<input type="checkbox"/> Verify account coding	<input type="checkbox"/> Document deficiencies	Other:

Select how each topic was covered below (observation, demonstration, quiz, etc.)

Describe any planned follow-up and target date:

As the Instructor, I have covered the topics indicated above in the manner specified and the trainee has demonstrated basic competency. As the Trainee, I certify that I have received training on the topics above.

Instructor's Information:

Trainee's Information:

**North Carolina Weatherization Assistance Program
ON-THE-JOB TRAINING FORM – MULTIFAMILY BUILDING ANALYST**

Job Description: The Multifamily Building Analyst (also known as auditor) is the job that is primarily responsible for evaluating the health and safety issues, durability, comfort, and energy use of a multifamily residential building. The Multifamily Building Analyst conducts advanced diagnostic tests, gathers and analyzes data, and creates energy models to draw conclusions and make recommendations to the client for improvements.

Subgrantee _____ Date of Training: _____

Select Topic(s):

<input type="checkbox"/> Establish client relations	<input type="checkbox"/> Get building measurements	<input type="checkbox"/> Collect door data	<input type="checkbox"/> Evaluate H&S
<input type="checkbox"/> Represent the organization	<input type="checkbox"/> Collect appliance data	<input type="checkbox"/> Collect foundation data	<input type="checkbox"/> Evaluate structural integrity
<input type="checkbox"/> Maintain professionalism	<input type="checkbox"/> Collect H&S data	<input type="checkbox"/> Collect roof data	<input type="checkbox"/> Scan walls with IR camera
<input type="checkbox"/> Collect building information	<input type="checkbox"/> Collect ventilation data	<input type="checkbox"/> Perform blower door test	<input type="checkbox"/> Determine if SHPO needed
<input type="checkbox"/> Review energy consumption	<input type="checkbox"/> Identify building insulation	<input type="checkbox"/> Perform duct test	<input type="checkbox"/> Select measures to be done
<input type="checkbox"/> Document building history	<input type="checkbox"/> Collect attic data	<input type="checkbox"/> Evaluate appliances	<input type="checkbox"/> Generate work order
<input type="checkbox"/> Visual inspection building	<input type="checkbox"/> Collect window data	<input type="checkbox"/> Evaluate HVAC system	<input type="checkbox"/> Discuss job in Crew Leader
<input type="checkbox"/> Collect base load data	<input type="checkbox"/> Collect wall data	<input type="checkbox"/> Perform combustion tests	Other:

Select how each topic was covered below (observation, demonstration, quiz, etc.)

Describe any planned follow-up and target date:

As the Instructor, I have covered the topics indicated above in the manner specified and the trainee has demonstrated basic competency. As the Trainee, I certify that I have received training on the topics above.

Instructor's Information:

Trainee's Information:

**North Carolina Weatherization Assistance Program
ON-THE-JOB TRAINING FORM – MULTIFAMILY QUALITY CONTROL INSPECTOR**

Job Description: The Multifamily Quality Control Inspector is the job that is primarily responsible for ensuring that program standards and quality have been met in weatherized multifamily dwellings. In accordance with WPN 22-4, Quality Control Inspectors signing off on work in multifamily buildings must have an active Quality Control Inspector certification and successfully complete a comprehensive training program based on the National Renewable Energy Laboratory Multifamily Quality Control Inspector job task analysis.

Subgrantee _____ Date of Training: _____

Select Topic(s)

<input type="checkbox"/> Maintain professionalism	<input type="checkbox"/> Review all invoices	<input type="checkbox"/> Determine pass/fail of work	<input type="checkbox"/> Document work w/ photos
<input type="checkbox"/> Review client file	<input type="checkbox"/> Review lead renovator	<input type="checkbox"/> Determine work complete	<input type="checkbox"/> Have client sign off on job
<input type="checkbox"/> Review scope of work	<input type="checkbox"/> Review SHPO	<input type="checkbox"/> Verify no missed measures	<input type="checkbox"/> Sign off on job
<input type="checkbox"/> Review energy audit	<input type="checkbox"/> Verify account coding	<input type="checkbox"/> Document deficiencies	Other:

Select how each topic was covered below (observation, demonstration, quiz, etc.)

Describe any planned follow-up and target date:

As the Instructor, I have covered the topics indicated above in the manner specified and the trainee has demonstrated basic competency. As the Trainee, I certify that I have received training on the topics above.

Instructor's Information:

Trainee's Information:

Annex 2 – WPN 22-4 Quality Work Plan Glossary of Resources

<h1>WPN 22-4 Quality Work Plan Glossary of Resources</h1>	Introduction/ background	Section 1: SWS	Section 2: Inspections	Section 3: Workforce Training
10 CFR 440 [complete]	X	NA	NA	NA
Guidelines for Home Energy Professionals Project	X	NA	NA	NA
WAP Grantee Manager's Training Toolkit	X	X	X	X
WAP Training and Technical Assistance Clearinghouse	X	X	X	X
SWS	NA	X	NA	NA
SWS Field Guide Photos [Flickr pool]	NA	X	NA	NA
WAP T&TA Planning & Reporting Template	NA	X	NA	NA
BPI Certified Professionals Search	NA	NA	X	NA
BPI HEP Quality Control Inspector Certification Overview	NA	NA	X	NA
BPI HEP Energy Auditor Certification Overview	NA	NA	X	NA
Guidelines for Home Energy Professionals (HEP) Certifications	NA	NA	X	NA
Weatherization Monitoring [Videos, Resources]	NA	NA	X	NA
WPN 20-4: Weatherization Assistance Program Monitoring Procedures	NA	NA	X	NA
Accreditation - Why an Accredited Training Program? [Video]	NA	NA	X	X
Accreditation - Flexibility with Accredited Training [Video]	NA	NA	X	X
IREC-Accredited Training Providers Registry	NA	NA	X	X
JTA - Crew Leader - Single Family	NA	NA	X	X
JTA - Energy Auditor - Single Family	NA	NA	X	X
JTA - Energy Auditor - Multifamily	NA	NA	X	X
JTA - Quality Control Inspector - Single Family	NA	NA	X	X
JTA - Quality Control Inspector - Multifamily	NA	NA	X	X
Competency Model - Energy Auditor and Quality Control Inspector [U.S. Department of Labor]	NA	NA	NA	X
Competency Model - Installer and Crew Leader [U.S. Department of Labor]	NA	NA	NA	X
Contractor Training and Technical Assistance Retention Agreement Template	NA	NA	NA	X
Green Buildings Career Map	NA	NA	NA	X
Installer Badges Toolkit for On-the-job Training	NA	NA	NA	X

Installer Badges Toolkit for On-the-job Training [Video]	NA	NA	NA	X
Installer Badges Toolkit Fact Sheet	NA	NA	NA	X
IREC Accreditation - Key Documents for Candidates	NA	NA	NA	X
IREC Credentials and How to Apply	NA	NA	NA	X
IREC Credentials - FAQ	NA	NA	NA	X
O*NET Summary Report for Weatherization Installers and Technicians [U.S. Department of Labor]	NA	NA	NA	X
WAP Request for Proposals Toolkit for Training & Technical Assistance Services	NA	NA	NA	X