

State Water Infrastructure Authority
North Carolina Department of Environment and Natural Resources
October 15, 2015
Special Meeting via Conference Call – Meeting Minutes

State Water Infrastructure Authority Members Attending Meeting

- Kim Colson, Chair; Director, Division of Water Infrastructure
- Leila Goodwin, Water Resources Engineer
- Robin Hammond, Assistant General Counsel, Local Government Commission (via conference call)
- Maria Hunnicutt, Manager, Broad River Water Authority (via conference call)
- Dr. Patricia Mitchell, Assistant Secretary, Rural Development Division, Department of Commerce (via conference call)
- JD Solomon, Vice President, CH2MHill (via conference call)
- Cal Stiles, Cherokee County Commissioner (via conference call)
- Charles Vines, Manager, Mitchell County (via conference call)

Division of Water Infrastructure Staff Attending Meeting

- Julie Haigler Cubeta, Supervisor, Community Block Development Grant – Infrastructure Unit
- Francine Durso, Project Manager, Special/Technical Issues Unit
- Jennifer Haynie, Supervisor, Environmental and Special Project Unit
- Seth Robertson, Chief, State Revolving Funds Section
- Amy Simes, Project Manager, Drinking Water Project Unit

Department of Justice Staff Attending Meeting

- Phillip Reynolds, North Carolina Department of Justice; Assistant Attorney General, Environmental Division (via conference call)

Item A. Call to Order

Mr. Colson opened the meeting and reminded the members of the State Water Infrastructure Authority (SWIA) of General Statute 138A-15 which requires any member who is aware of a known conflict of interest or an appearance of a conflict of interest with respect to matters before the Authority today is required to identify the conflict or appearance of a conflict at the time the conflict becomes apparent. A roll call was taken to determine which Authority members were present via conference call.

Item B. Revised Draft November 1, 2015 Report to Legislative Committees

The Division had provided the Authority with a draft revised Annual Report based on the Authority's comments provided during the Sept. 17, 2015 Authority meeting. Staff reviewed the key modifications to the report which included expanding information about: state grant funding amounts; the new state grants for asset inventory and assessment, and merger/regionalization feasibility; long-term viability; and the need for risk-based project prioritization.

Authority members provided additional comments regarding the best way to organize and present the primary issues identified in 2015 by the Authority, and the next steps to be taken in the coming year. Division staff will revise the draft report based on these comments. A second Special Meeting via Conference Call is scheduled for October 22, 2015 to receive the Authority's comments on the revised draft.

Item C. Process for Roll Out of Annual Report

At its Sept. 2015 meeting, the Authority briefly discussed ways to distribute the Annual Report after completion. The Authority agreed that a press release would be appropriate as well as sending the report to the professional associations with which the Authority has been working. Ms. Hammond added that the LGC could send a message on its list serve for financial officers with a link to the report.

Item D. Draft 2016 Meeting Schedule

A draft 2016 meeting schedule had been presented to the Authority at its Sept. 2015 meeting; the schedule needed to be revised based on Authority member conflicts with some of the proposed dates. A revised draft 2016 meeting schedule was presented with the staff recommendation that if there were no conflicts, the Authority could approve the meeting schedule at its December 10, 2015 meeting. No conflicts were noted by Authority members.

Item E. Concluding Remarks by Authority Members, Chair, and Counsel

Mr. Colson stated that the next in-person Authority meeting would be on Thursday, December 10, 2015.

Item F. Adjourn – The meeting was adjourned.
