

# Water

## Water Supply System Plans and Specifications Approval

**What Activities Require This Permit?** The construction, alteration or expansion of a community or non-transient non-community public water system requires advanced approval by the N.C. Division of Water Resources, Public Water Supply Section (PWSS). See Section .0300 in 15A NCAC 18C

**What Is The Purpose of This Permit?** To comply with engineering planning and review requirements before construction, alteration or expansion of a community or non-transient non-community public water system under Chapter 15A of the North Carolina Administrative Code (NCAC) Subchapter 18C Section .0300 and General Statute 130A-315. <https://deq.nc.gov/about/divisions/water-resources/drinking-water/rules-governing-public-water-systems> and <http://www.ncleg.net/gascripts/statutes/Statutes.asp>

**Who Issues This Permit?** N.C. Division of Water Resources, Public Water Supply Section

**How Much Will This Permit Cost?** A full list of current permitting fees can be found at the following link: <https://www.deq.nc.gov/accessdeq/permit-fees-2025-updates>

**What Are My Payment Options for Permit Application Fees?**  
Payment by check or money order is required.

**If Paying by Check, Who do I Make the Check Payable to and Where Do I Send the Check?**  
Checks are made payable to "DEQ-Public Water Supply Section" and must accompany the application.

**Where Can I Get The Application For This Permit?** Applications may be obtained from the Public Water Supply Section's Plan Review Unit or online at: <https://deq.nc.gov/about/divisions/water-resources/public-water-supply-section-forms-reports-publications#planreview>.

**How Long Will It Take To Review My Application?** Under normal working conditions review is anticipated to begin within 30 days of receipt of engineering plans, specifications and reports with appropriate fees. The time for a completed review depends on applicant's response time to requests for additional information, reports or revisions.

**Where Do I Submit My Application?** Applications may be submitted to the Public Water Supply Section's Plan Review Unit. Mailing address is: Public Water Supply Section, 1634 Mail Service Center, Raleigh, NC 27699-1634. The office location is: Archdale Building, Room 1304-A, 512 N. Salisbury Street, Raleigh, NC 27604.

**How Long Is My Permit Valid?** The "authorization to construct" is valid for 24 months from the date of the authorization letter. The "final approval" is valid until the system ceases to be a community or non-transient non-community public water system. A deactivated system must be reevaluated for compliance with current requirements and a new approval issued by the Public Water Supply Section before the system may again serve water as a community or non-transient non-community public water system.

**Notes/Comments:** A public water system operating permit is required prior to final approval and use of a new community or non-transient non-community public water system. Visit: [http://www.ncleg.net/EnactedLegislation/Statutes/PDF/BySection/Chapter\\_130A/GS\\_130A-328.pdf](http://www.ncleg.net/EnactedLegislation/Statutes/PDF/BySection/Chapter_130A/GS_130A-328.pdf).

**Legal Authority/Statute Reference:**

G.S. 130A-315, See: <http://www.ncleg.net/gascripts/statutes/Statutes.asp>

**Link:** PWSS Plan Review: <http://deq.nc.gov/about/divisions/water-resources/drinking-water/plan-review>  
Public Water Supply Section Main Page: <https://deq.nc.gov/about/divisions/water-resources/drinking-water>

# Water

## Water Supply System Plans and Specifications Approval

Continued

### Statewide Contact Information:

NC Division of Water Resources  
Public Water Supply Section  
1634 Mail Service Center  
Raleigh, NC 27699-1634  
Telephone: (919) 707-9100  
Fax: (919) 715-4374