## Are you over 18 and have your high school diploma or GED? What's next?

- 1. Attend a state approved certification school (usually 4-5 days).
- 2. Submit exam application, your school certificate of completion and \$85.00 fee to sit for the state exam for the certification you seek.
  - Exams are multiple choice and you must score a minimum of 70% to pass.
  - Exams are given 4 times per year at multiple locations statewide.

For promotion beyond entry level certification (CS-1, WW-1, PC-1), there are experience requirements to qualify. See table.

## Where do I find a state approved certification school?

The Operator Certification Program does <u>NOT</u> conduct certification schools, however we do post upcoming schools if the training providers provide dates, or you can call training providers directly. See the Certification Schools section of our <u>Training Page</u> to check for future availability and registration information.

Some training providers offer combo classes for levels 1 & 2 or 3 & 4.

## How do I apply to take a certification exam?

You <u>must</u> complete and mail an <u>exam application</u> (SSN required for initial certification), and include your certificate of completion for the approved school attended for the level of certification you are seeking along with the \$85.00 exam fee, to the address on your application. The application must be postmarked <u>at least</u> 30 days prior to the desired exam date.

## Now that I am a certified operator, how do I maintain my certificate?

As a certified operator, you will be required to renew your certification annually, each year following the year of <u>initial</u> certification and every year thereafter. You must annually complete <u>six hours</u> of Commission approved continuing education prior to the expiration of the certificate to be eligible to renew your certification.

| COLLECTION SYSTEMS |   |  |
|--------------------|---|--|
| CS-1               | NO EXPERIENCE REQUIRED                    |  |
| CS-2               | 6 months - collection systems operations  |  |
| CS-3               | 2 years - collection systems operations * |  |
| CS-4               | 3 years - collection systems operations * |  |

| WASTEWATER TREATMENT        |  |
|-----------------------------|--|
| WW-1                        | NO EXPERIENCE REQUIRED   |
| WW-2                        | 6 months - operational experience at WW-2<br>system (or higher)  |
| WW-3                        | 2 years - operational experience at WW-2<br>system (or higher) * |
| WW-4                        | 3 years - operational experience at WW-3<br>system (or higher) * |
| PC-1<br>(Physical/Chemical) | NO EXPERIENCE REQUIRED   |
| PC-2<br>(Physical/Chemical) | 1 year - operational experience at PC-2 system                   |
| LA<br>(Land Application)    | 1 year - operational experience or WW-2 *                        |
| SI<br>(Spray Irrigation)    | 1 year - operational experience or WW-2 *                        |
| SS<br>(Subsurface)          | 1 year - operational experience or WW-2 *                        |

| ANIMAL WASTE TREATMENT |                        |
|------------------------|------------------------|
| AWA                    | NO EXPERIENCE REQUIRED |
| AWB                    | NO EXPERIENCE REQUIRED |

\* For more details on eligibility see Operator Rules.